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## Joint Consultative Group

**Notes of a meeting held on Thursday, 11th January, 2024 at 2.30 pm in the Level 4 Meeting Room, Town Hall and via Teams.**

**PRESENT** In the Chair - Ashley Watts (Director of Community and Environmental Services)

Councillors: Neil Buttle (Deputy Leader of the Council), Peter Slack (Deputy Leader of the Council and Deputy Civic Chair of the Derbyshire Dales) and Marilyn Franks

Staff Representatives: Nancy Maitland (Economic Development & Tourism Officer), Ashley Watts (Director of Community and Environmental Services), Leanne Richardson (Senior Internal Auditor), Dale Wright (Clean & Green, GMB Representative) and David Martin (Clean & Green Supervisor) (Clean & Green Supervisor)

Paul Wilson (Chief Executive), Deborah Unwin (Human Resources Manager), Helen Mitchell (Director of Corporate and Customer Services (Monitoring Officer)), Alena Greenwood (Community Safety Officer) and Angela Gratton (Democratic Services Officer)

## APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Councillor(s): David Burton (Civic Chair of the Derbyshire Dales), David Chapman, Steve Flitter (Leader of the Council) and Susan Hobson (Leader of the Opposition)

Officer(s): Dave Turvey (Events Manager)

## J12/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING

It was moved by Councillor Peter Slack, Seconded by David Martin and

**RESOLVED** (unanimously)

That the minutes of the meeting of the Joint Consultative Group held on 26 September 2023 be approved as a correct record.

The Chair declared the motion **CARRIED**.

### **J13/23 - INTERESTS**

There were no declarations of interest.

### **J14/23 - EMPLOYEE GROUP - NOTES 16 NOVEMBER 2023**

It was moved by Councillor Neil Buttle, Seconded by Leanne Richardson and

**RESOLVED** (unanimously)

That the notes of the meeting of the Employee Group held on 16 November 2023 be received.

The Chair declared the motion **CARRIED**.

### **J15/23 - SAFETY COMMITTEE NOTES - 20 SEPTEMBER 2023**

The Chief Executive informed members that following the retirement of the Director of Regulatory Services, who co-ordinates the District Council's Health & Safety, there would be a requirement for corporate Health & Safety support. As a result, it was noted that options for working in partnership with Bolsover District Council and North East Derbyshire District Council were under consideration.

It was moved by Nancy Maitland, Seconded by Councillor Neil Buttle and

**RESOLVED** (unanimously)

That the notes of the meeting of the Safety Committee held on 20 September 2023 be received.

The Chair declared the motion **CARRIED**.

### **J16/23 - REVIEW OF THE WHISTLEBLOWING POLICY**

The Director of Corporate of Customer Services (Monitoring Officer) introduced the revised Whistleblowing Policy, seeking approval and adoption of the revised policy.

Leanne Richardson, Internal Auditor, requested that the form be made easily accessible and for the External Auditors details to be included in the revised policy.

David Martin requested that physical forms be made available at the Depot.

It was moved by Leanne Richardson, Seconded by David Martin and

**RESOLVED** (unanimously)

1. That the Whistleblowing Policy be endorsed by the members of the Joint Consultative Group.

2. That the Governance and Resources Committee be recommended to delegate authority to the Director of Corporate and Customer Services, in consultation with the Chair of the Governance and Resources Committee, to review and make minor amendments to the Whistleblowing Policy to reflect changes in legislation or statutory guidance when introduced.

The Chair declared the motion **CARRIED**.

## **J17/23 - REVIEW OF DERBYSHIRE DALES SAFEGUARDING POLICY**

14:53 Director of Corporate and Customer Services (Monitoring Officer) left the meeting.

Alena Greenwood (Community Safety Officer) introduced the report giving an overview of the proposed implementation of a revised Safeguarding Policy, seeking approval and adoption of the revised policy.

It was noted that once approved, further digital training was planned to be rolled out for Staff, with further physical training for staff based at the Depot and further training specifically for Councillors. Councillor Marilyn Franks suggested that the Councillor training should be held in person, the Director of Community and Environmental Services agreed to this. It was agreed that Member training would be considered mandatory, and that further encouragement would be required to improve Member attendance.

The Director of Community and Environmental Services informed members that the Corporate Leadership Team were reviewing the list of staff with valid DBS checks and looking into if any further DBS checks were required. Members agreed that employees should be required to self-declare any changes in their DBS status, with an employer check which could be included on the yearly PDR form.

Leanne Richardson (Internal Auditor) enquired as to how this would work for external Contractors, the Group were informed that Contractors were required to notify the Council of any breaches.

It was moved by Councillor Peter Slack, Seconded by Councillor Neil Buttle and

**RESOLVED** (unanimously)

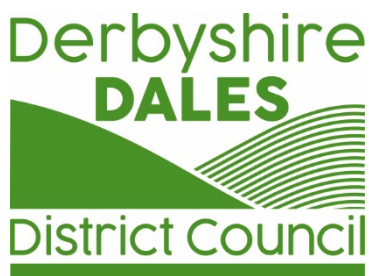
1. That the Governance and Resources Committee be recommended to adopt the revised Safeguarding Policy 2024-27 as outlined in Appendix 1 to the report.
2. That the Governance and Resources Committee be recommended to delegate authority to the Director of Community & Environmental Services and the cross departmental Corporate Safeguarding Leads to review and make minor amendments to the Safeguarding Policy to reflect changes in legislation or statutory guidance when introduced.

The Chair declared the motion **CARRIED**.

**End: 3.10 pm**

**Chair**

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## Planning Committee

### Minutes of a Planning Committee meeting held at 6.00 pm on Tuesday, 16th January, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.

**PRESENT** Councillor Peter O'Brien - In the Chair

Councillors: David Burton, Sue Burfoot, Robert Archer, John Bointon, Peter Dobbs, Nigel Norman Edwards-Walker, Stuart Lees, Dermot Murphy and Peter Slack

Present as Substitute - Councillors: Roger Shelley

Helen Mitchell (Director of Corporate and Customer Services (Monitoring Officer)), Kerry France (Legal Services Manager), Chris Whitmore (Development Control Manager), Sarah Arbon (Senior Planning Officer), Tommy Shaw (Democratic Services Team Leader) and Angela Gratton (Democratic Services Officer)

Members of the Public – 6

#### **Note:**

*"Opinions expressed or statements made by individual persons during the public participation part of a Council or committee meeting are not the opinions or statements of Derbyshire Dales District Council. These comments are made by individuals who have exercised the provisions of the Council's Constitution to address a specific meeting. The Council therefore accepts no liability for any defamatory remarks that are made during a meeting that are replicated on this document."*

#### **APOLOGIES**

Apologies for absence were received from Councillor(s): Neil Buttle, David Hughes, Laura Mellstrom and Nick Whitehead

#### **288/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING**

It was moved by Councillor David Burton, Seconded by Councillor Peter Dobbs and

#### **RESOLVED**

That the minutes of the meeting of the Planning Committee held on 12 December 2023 be approved as a correct record, subject to one minor amendment.

## Voting

**9 For**  
**0 Against**  
**2 Abstentions**

The Chair declared the motion **CARRIED**.

### **289/23 - INTERESTS**

There were no declarations of interest.

### **290/23 - APPLICATION NO. 23/00990/FUL**

The Development Manager gave a presentation showing details of the application and photographs of the site and surroundings.

The Committee visited the site prior to the meeting to allow Members to appreciate the proposal in the context of its surroundings.

In accordance with the procedure for public participation, Ms Megan Askham (Agent) spoke in support of the application. Ms Emma Hickling (Local Resident) spoke against the application.

Consultation responses were set out in section 5 of the report.

Correspondence received after publication of the agenda was distributed at the meeting. This comprised of comments received from the neighbours and the applicant's structural engineer.

It was moved by Councillor Sue Burfoot, Seconded by Councillor David Burton and

**RESOLVED** (unanimously)

That planning permission be refused for the following reasons:

1. The Local Planning Authority is not satisfied that the development has been undertaken in a manner that will not adversely affect the stability of the land and result in damage to the adjacent dry stone boundary wall. The unacceptable risk to the safety of the users of adjacent land is contrary to the aims of Policy PD9 of the Adopted Derbyshire Dales Local Plan (2017).
2. Insufficient information has been submitted to demonstrate that appropriate drainage will be put in place to prevent localised flooding contrary to the aims of Policy PD8 of the Adopted Derbyshire Dales Local Plan (2017).

The Chair declared the motion **CARRIED**.

### **291/23 - APPLICATION NO. 23/00695/REM**

The Senior Planning Officer gave a presentation outlining the information submitted since the deferral of the case at the meeting held on the 12<sup>th</sup> December 2023.

The Committee visited the site on the 11<sup>th</sup> December 2023 to allow Members to appreciate the proposal in the context of its surroundings.

In accordance with the procedure for public participation, Ms Sarah Wills (Agent) spoke in support of the application. Councillor Steve Wain (Ward Member) commented on the application.

Consultation responses were set out in section 5 of the report.

Correspondence received after publication of the agenda was distributed at the meeting. This comprised of comments from the Housing Section on the housing need in the district.

It was moved by Councillor Robert Archer, seconded by Councillor Dermot Murphy and

### **RESOLVED**

That planning permission be approved subject to the conditions set out in section 8 of the report, and that Committee Members be informed of the drainage proposals as part of the requisite land drainage conditions, with any feedback presented to the case officer via the Chair.

### **Voting**

**8 For**  
**0 Against**  
**3 Abstentions**

The Chair declared the motion **CARRIED**.

### **292/23 - APPEALS PROGRESS REPORT**

It was moved by Councillor Stuart Lees, seconded by Councillor Peter Dobbs and

**RESOLVED** (unanimously)

That the report be noted.

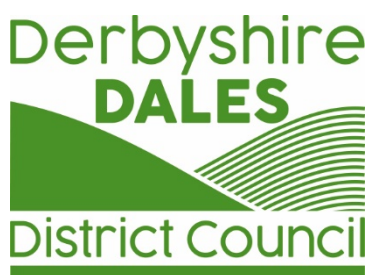
The Chair declared the motion **CARRIED**.

**Meeting Closed: 8.00 pm**

**Chair**

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## Council

**Minutes of a Council meeting held at 6.00 pm on Thursday, 25th January, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.**

**PRESENT** Councillor Steve Wain - In the Chair

Councillors: Dawn Greatorex, Robert Archer, Matt Buckler, Martin Burfoot, Sue Burfoot, Neil Buttle, David Chapman, David Hughes, Stuart Lees, Dermot Murphy, Peter O'Brien, Peter Slack, Roger Shelley, Nick Wilton, Peter Dobbs, Gareth Gee, Anthony Bates, Kelda Boothroyd, Marilyn Franks, Andy Nash, Lucy Peacock, Simon Ripton, Nick Whitehead, David Burton, Geoff Bond, Joanne Linthwaite, Nigel Norman Edwards-Walker, John Bointon, Laura Mellstrom, Steve Flitter and Susan Hobson

Jim Fearn (Communications & Marketing Manager), Samantha Grisman (Clean & Green Manager), Lucy Harrison (Democratic Services Assistant), Karen Henriksen (Director of Resources), Helen Mitchell (Director of Corporate and Customer Services (Monitoring Officer)), Jason Spencer (Electoral and Democratic Services Manager), Dave Turvey (Events Manager), Ashley Watts (Director of Community and Environmental Services) and Paul Wilson (Chief Executive)

### **Note:**

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### **APOLOGIES**

No apologies were received.

## **293/23 - PUBLIC PARTICIPATION**

### **STATEMENT and QUESTION from Mr Nick Elliott, Matlock Community Land Trust**

*“Matlock Community Land Trust has been established with the aim of acquiring land currently owned by the County Council, to adapt the land for enhanced community use.*

*Our plans if successful would deliver approximately nine houses for affordable rent on the brown field site (formerly the car park on Cavendish Road) along with much needed off street parking for the area and finally an area for allotments and recreation now even more needed after the loss of similar provision at Starkholmes.*

*Would elected members of the Council consider meeting the MCLT to explore possible avenues of partnership working and also if financial support is possible.”*

### **RESPONSE:**

**The Council has worked successfully with community land trusts in Bradwell and Youlgreave. We recognise the valuable contribution CLTs can make in the provision of affordable homes. I understand the Housing Department and Matlock Community Land Trust have already met twice and discussed development and finance. I’m sure Members would be keen to encourage further engagement with the Housing Department about how we can work together in the future.**

## **294/23 - INTERESTS**

### **Item 2 - Public Participation**

Councillors Steve Wain, Martin Burfoot and Sue Burfoot declared a non-pecuniary interest in Item 2 due to attending meetings of the Matlock Community Land Trust.

### **Item 10 – Local Council Tax Support Scheme for 2024/25**

Councillor Peter O’Brien declared a non-pecuniary interest in Item 10 due to a family member being in receipt of the Discretionary Hardship Fund.

### **Item 11 – Review of Polling Districts and Polling Places**

Councillor Steve Flitter declared a non-pecuniary interest in Item 11 due to being the director of a building used as a polling station.

## **295/23 - CHAIRMAN'S ANNOUNCEMENTS**

### **Councillor David Burton, Civic Chair, made the following announcements:**

*“Members I think it’s important to acknowledge the sad news that Mark Wakeman has resigned as Ward Member for Bakewell. He was an outstanding and committed Ward Member and brought great credibility to the Council in the manner and way he served Bakewell. I am personally grateful to Mark as he was one of the first Members to respond to my appeal and wish him all the best for the future.*

*Tonight, I bring to your attention my Civic Charitable Appeal ‘Send a child to Hucklow’.*

*Please take time at home to read my Appeal Letter with the enclosed 'Annual Report'.*

*My hope is that from your direct donations Members of this Council will collectively raise enough money to fund one Child the opportunity of a full weeks holiday at The Nightingale Centre Great Hucklow.*

*May I suggest that members consider a minimum donation of £10 - Cheques made out to "Send a child to Hucklow Fund" and returned in the envelope provided at the Town Hall Reception."*

## **296/23 - COMMITTEES**

It was moved by Councillor Neil Buttle, seconded by Councillor Steve Flitter and

### **RESOLVED**

That the non-exempt minutes of the Committees listed in the Minute Book for the period 05 December 2023 to 20 December 2023 be received.

### **Voting**

**30 For**

**01 Against**

**01 Abstention**

The Chair declared the motion **CARRIED**.

## **297/23 - QUESTIONS (RULE OF PROCEDURE 15)**

**Question from Councillor David Chapman to Councillor Steve Flitter, Leader of the Council:**

*"Will this Council be requesting a portrait of King Charles III to hang in the Town Hall?"*

**Councillor Flitter provided the following response.**

### **RESPONSE:**

On 15<sup>th</sup> November, the Council received a letter from the Department for Levelling up Housing and Communities offering a free, framed portrait of his Majesty the King to celebrate the new reign. The Council placed an order on 24<sup>th</sup> November with delivery expected before April.

**Question from Councillor Susan Hobson to Councillor Steve Flitter, Leader of the Council:**

*"Why is the full membership of Derbyshire Dales District Council being denied the opportunity to discuss the report into the independent investigation of the complaint that was sent to all councillors, and why is this information only to be discussed at committee level by 9 councillors?"*

**Councillor Flitter provided the following response.**

**RESPONSE:**

Thank you for your question.

Members agreed to the terms of reference for the Governance and Resources Committee at Council in July 2023 further to the hard work undertaken by the Constitution Working Group. In it the terms of reference clearly state that the business of the Committee is to look at 'issues identified of significant strategic importance'. It also clearly states the functions of Council business that the Committee has responsibility for are complaints, HR and corporate governance. It is therefore right and proper that this matter is looked at by the Governance and Resources Committee.

Elected Members are free to attend any Committee meetings and I am confident that Cllr Wilton as Chair would welcome that attendance.

None of the ten allegations made were fully upheld. Four were partially upheld and that is essential to recognise. This Council must and will learn from this complaint and I have full faith in the Governance and Resources Committee to lead on that improvement.

**Question from Councillor Dermot Murphy to Councillor Steve Flitter, Leader of the Council:**

*"In recent months there have been major concerns about drainage and flooding issues relating to planning applications presented to the planning committee for consideration. Matlock and Ashbourne applications have come in for intensive scrutiny as two areas that suffer from ever increasing flooding events. Severn Trent Water have responded to applications stating they have capacity to handle ever greater amounts of drainage and sewage demand. Ward Councillors have brought to the attention of the members of planning committee the reality of the Severn Trent Water systems failing.*

*The evidence is undeniable. The cumulative effect of all the new developments in recent years makes members wonder where is all the new infrastructure to cope with the ever increasing demand. I would like to ask Councillor Flitter in his role as DDDC leader to request STW attend a meeting with all councillors to explain how they process requests for further demands on their systems. The evidence in recent years makes one really question their responses to our planners.*

*I am sure Councillor Flitter will agree flooding is a soul destroying experience for our residents and there is very little as a local authority we can do. Further concerns surrounds the sight of human waste and other detritus which has been proved to make local school children ill in one example. As Councillors we have a duty of care for our residents and with a heavy heart we often have to approve applications that we really have little confidence in?"*

**Councillor Flitter provided the following response.**

**RESPONSE:**

Thank you for your question.

Members may know that our Scrutiny Committee has already set out its intention to look in detail at this very issue. I understand that the Scrutiny Committee has agreed to establish a politically equal Task Group to move this work forward and correspondence to Group Leaders has been made to establish the Task Group.

As part of that work, I am more than happy to support colleagues on that Task Group by writing to Severn Trent requesting that they attend a meeting to give evidence. I will take the advice of my Task Group colleagues as to whether such a meeting would be best served by the attendance of all Members or whether it should form part of the planned work of the Committee. As Councillor Murphy has a keen interest in this issue I would encourage him to have a close interest in or take part in this enquiry, directly.

### **298/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING**

It was moved by Councillor David Burton, Seconded by Councillor Martin Burfoot and

#### **RESOLVED**

That the minutes of a meeting of Council held on 14 December 2024 be approved as a correct record.

#### **Voting**

**27 For**

**01 Against**

**04 Abstentions**

The Chair declared the motion **CARRIED**.

### **299/23 - DERBY AND DERBYSHIRE STRATEGIC LEADERSHIP BOARD**

The Chief Executive introduced a report providing Members with an update on work taking place with Derby and Derbyshire Councils on a revised approach to collaborative and partnership working. The report sought Member approval to participate in a new Joint Committee of Derby and Derbyshire's Councils – the D2 Strategic Leadership Board.

Members were informed that as work progressed towards the establishment of a proposed new East Midlands Mayoral Combined County Authority, which would bring new opportunities to improve outcomes for people and places throughout Derby and Derbyshire, it was important to ensure that Derby and Derbyshire Councils strategic approach to collaborative and partnership working continued, had the flexibility to evolve to meet changing circumstances and was fit for purpose in managing the interface with this new authority, which would have key responsibilities for major investment strategies and programmes for the East Midlands region.

The D2 Strategic Leadership Board was proposed as offering a single framework for discussion and decision making across agendas incorporating the remits of the Vision Derbyshire Joint Committee and the D2 Economic Prosperity Committee; and additionally, accommodating the proposed D2 Growth Board alongside the proposed D2 Business Board. This meant that the Derbyshire Economic Recovery Board and the Derbyshire Economic Partnership would no longer exist.

The proposed structure for the new Board was attached at appendix 1 to the report.

It was moved by Councillor Peter Dobbs, seconded by Councillor Peter Slack and

## **RESOLVED**

1. That Council notes the outcome of the governance review undertaken by the Vision Derbyshire Joint Committee and the proposals to merge appropriate governance structures into a single new framework for Derbyshire Councils, which will include a new formal decision-making Joint Committee called the Derbyshire Strategic Leadership Board.
2. That Council approves proposals for the establishment of the D2 Strategic Leadership Board and delegates functions to the Joint Committee as set out in the Functions and Responsibilities document in Appendix 2.
3. That Council notes the draft Terms of Reference, including the Introduction and Context, Functions and Responsibilities, Procedural Rules and Information Procedure Rules for the Strategic Leadership Board as set out at Appendix 2 and the position detailed in those documents regarding scrutiny and co-option.
4. That Council approves the Council's active participation in the D2 Strategic Leadership Board and appoints the Leader of the Council – Cllr Steve Flitter, as the Council's representative on the D2 Strategic Leadership Board, and Deputy Leader – Cllr Peter Slack, as substitute.
5. That Council notes the intention that the SLB be the body for the nomination of district and Borough representatives to the East Midlands Combined County Authority, when established, further noting that this is subject to the CCA's agreement that this be the mechanism.
6. That Council notes the intention that the County Council will act as the host authority for the Joint Committee.
7. That Council notes the dissolution of the D2 Joint Committee for Economic Prosperity, the enactment of which is subject to the establishment for the D2 Strategic Leadership Board, and that the Council's Constitution is amended accordingly.
8. That Council notes the dissolution of the Vision Derbyshire Joint Committee, the enactment of which is the subject to the establishment of the D2 Strategic Leadership Board, and that the Council's Constitution is amended accordingly.

## **Voting**

**24 For**  
**00 Against**  
**08 Abstained**

The Chair declared the motion **CARRIED**.

### **300/23 - STRUCTURAL CHANGES TO THE ORGANISATIONAL ESTABLISHMENT**

The Chief Executive introduced a report setting out proposals to realign organisational resources in order to ensure the Council was adequately resourced to deal with existing and future priorities and challenges.

Members were informed that as Head of Paid Service, it was the Chief Executives responsibility to inform Council of the staffing resources required to discharge the function of the authority and to reflect upon the future ambition of the Council and advise whether the Council had the resources in place to deliver on the collective ambition of the Council.

It was noted that in September 2022, members agreed to invest in a comprehensive package of external support measures provided by 'Circling Squares', to support the Chief Executive, Corporate Leadership Team, Senior Management Team and Elected Members. The Circling Squares report made a number of recommendations as detailed in section 1.3 of the report.

In addition to considering implementation of the findings of the Circling Squares report, an opportunity had presented itself through the retirement of the Director of Regulatory Services to look at the distribution and alignment of the Council's functions across the respective directorates and identify areas where service alignment could be improved in response to the new priorities of the Progressive Alliance. The proposed changes to the organisation structure were outlined in section 2 of the report.

It was moved by Councillor Flitter, seconded by Councillor Martin Burfoot and

**RESOLVED** (unanimously)

1. That approval be granted for the implementation of the changes to the Council's establishment structure as outlined at Section 2.

The Chair declared the motion **CARRIED**.

**19:26: Councillor Gareth Gee left the meeting during debate and returned at 19:28.**

### **301/23 - LOCAL COUNCIL TAX SUPPORT SCHEME FOR 2024/25**

The Director of Resources introduced a report providing information relating to proposed changes to, and sought approval to adopt, the Local Council Tax Support Scheme for the financial year 2024/25.

The government requires each billing authority to determine a Council Tax Reduction Scheme for each financial year. It was highlighted that no significant changes were being proposed to the scheme to be adopted for 2024/25 and so no new consultation with the public or precepting authorities had been necessary.

Alongside the 'main' Local Council Tax Support Scheme, the Council also has a Discretionary Hardship Fund to provide further financial support to CTS applicants facing undue financial hardship. When setting the budget for 2023/24, a budget of £20,000 was approved for the Discretionary Hardship Fund. It was suggested that the Discretionary Hardship Fund budget remain as £20,000 for 2024/25. Should the amount appear to be insufficient during 2024/25, the Director of Resources would present a further report to Council to explain the reasons and to request additional funding.

It was moved by Councillor Roger Shelley, seconded by Councillor Neil Buttle and

**RESOLVED** (unanimously)

1. That the Council approves and adopts the scheme detailed in this report as the Local Council Tax Reduction Scheme for 2024/25.
2. That £20,000 be set as the budgeted amount for all Discretionary Hardship Fund applications under Schedule 11 of the scheme 2024/25 (to be reviewed by a further report to Council during the year if it appears that this amount may be insufficient).

The Chair declared the motion **CARRIED**.

**302/23 - REVIEW OF POLLING DISTRICTS AND POLLING PLACES**

The Electoral and Democratic Services Manager introduced a report which sought Member approval to progress outline plans for a statutory review of polling districts and polling places within the district. The report recommended officer delegation to make amendments to polling places for elections to be held between now and completion of review.

The Electoral Administration Act 2006, as amended, introduced a duty on all local authorities in Great Britain to review their polling districts and polling places at least once every five years. Under section 18C of the Representation of the People Act 1983, the next compulsory review must be undertaken within a 16-month window between 1 October 2023 and 31 January 2025.

Members were informed that although the Council had been unable to commence the review itself earlier, due to capacity issues arising from the introduction of tranche 2 of the Elections Act 2022, some preparatory work had been carried out as detailed in section 2.8 of the report. This included writing to contacts at all existing polling places to establish whether the premises were still available and to assess their suitability.

It was noted that it was unlikely that the review would result in significant changes to existing polling districts due to the whole of the district remaining in a single parliamentary constituency.

It was moved by Councillor Kelda Boothroyd, seconded by Councillor Martin Burfoot and

**RESOLVED**

1. To note that the compulsory polling district and places review commenced on Monday 4 December 2023.
2. To note the outline timetable for the review and the process described in this report.
3. To authorise the Electoral Registration Officer to take the necessary measures as soon as possible to give effect to parliamentary constituency changes, ensuring that the register reflects existing and new constituency boundaries, until they are fully in force.
4. To authorise the Electoral Registration Officer to take the necessary measures to give effect to any new or amended polling districts on completion of the polling district review,



ensuring that the register reflects existing and new boundaries, until the boundaries are fully in force.

5. To delegate to the Governance and Resources Committee the power to designate polling districts in accordance with section 18 and 18A of the Representation of the People Act 1983.
6. To delegate the power to designate polling places in accordance with section 18 and 18B of the Representation of the People Act 1983 to the Director of Corporate and Customer Services including the changes set out in paragraph 2.11.

## **Voting**

**31 For**

**00 Against**

**01 Abstention**

The Chair declared the motion **CARRIED**.

## **303/23 - REFERRED ITEM - RECOMMENDATIONS OF THE COMMUNITY & ENVIRONMENT COMMITTEE**

Members were asked to consider the recommendations of the Community and Environment Committee which sought Council approval of a supplementary budget estimate of £10,000 to facilitate a 12-month subscription to Earthsense.

It was moved by Councillor Peter Dobbs, seconded by Councillor David Hughes that the recommendation of the Community and Environment Committee be accepted with the addition as set out below:

2. That following conclusion of its use in Ashbourne, Officers establish a plan for moving the monitor around the District to record NOx and particulate matter pollution.

It was moved by Councillor Sue Burfoot that a recorded vote be taken, this was seconded by Councillor Steve Flitter. The amended motion was put to a recorded vote as follows:

**For: 23, Councillors:** Robert Archer, Kelda Boothroyd, Matt Buckler, Martin Burfoot, Sue Burfoot, David Burton, Neil Buttle, Peter Dobbs, Steve Flitter, Marilyn Franks, Dawn Greatorex, David Hughes, Joanne Linthwaite, Laura Mellstrom, Andy Nash, Peter O'Brien, Lucy Peacock, Simon Ripton, Roger Shelley, Peter Slack, Steve Wain, Nick Whitehead and Nick Wilton.

**Against: 7, Councillors:** Anthony Bates, John Bointon, Geoff Bond, Edwards-Walker, Susan Hobson, Stuart Lees and Dermot Murphy.

**Abstentions: 2, Councillors:** David Chapman and Gareth Gee.

It was therefore **RESOLVED**

1. That a supplementary budget estimate of £10,000, to facilitate a 12-month subscription to Earthsense, be approved.

2. That following conclusion of its use in Ashbourne, Officers establish a plan for moving the monitor around the District to record NOx and particulate matter pollution.

The Chair declared the motion **CARRIED**.

**The meeting adjourned at 20:24 and reconvened at 20:32.**

### **304/23 - DURATION OF MEETINGS (MOTION TO CONTINUE)**

At 20:23, it was moved by Councillor Steve Wain, seconded by Councillor Robert Archer and

**RESOLVED** (Unanimously)

That in accordance with Rule of Procedure 13, the meeting continue until 21:00.

### **Voting**

**25 For**  
**07 Against**  
**00 Abstained**

The Chair declared the motion **CARRIED**.

### **305/23 - VEHICLE REPLACEMENT PROGRAMME - 2023/24**

The Director of Community and Environmental Services introduced a report requesting the transfer of £166,133 of funds already approved and allocated to the Vehicle Replacement Programme for 2024/25 into the current financial year.

At the meeting of Council held on 14<sup>th</sup> December 2023, Members were presented with the Capital Programme Update Report. This report indicated that the Vehicle Replacement Programme, which formed part of the Council's Capital Programme, was going to be underspent by £166,133. Therefore, the amount was moved into the following financial year as slippage.

Members were informed that the Clean and Green Manager had been working with the Council's Procurement Officer to purchase replacement vehicles for the Clean and Green service in line with the Council's Procurement Policy. The underspend of £166,133 would not have been used as a saving and would have been used for the same purpose but in the following financial year. It was, however, required in this current financial year. It was noted that this would not require any increase in fund to those already approved by Members.

In response to concerns raised prior to the meeting, a revised officer recommendation was circulated to Members as follows, this was moved by Councillor Peter O'Brien and seconded by Councillor Peter Dobbs.

*'That capital funds for the purchase of any diesel fleet are not committed in 2023/2024, that approval is given to use the vehicle renewal reserve for the leasing of vehicles in the short term and the purchase of any future non-electric fleet is paused until such time as the Vehicle Replacement Programme is considered by the Community and Environment Committee, to ensure alignment with the Council's approved Climate Change Strategy and Action Plan'*

It was moved by Councillor Susan Hobson that a recorded vote be taken, this was seconded by Councillor Stuart Lees. The revised officer recommendation, as moved and seconded, was then put to a recorded vote as follows:

**For: 3, Councillors:** Neil Buttle, Peter Dobbs and Peter O'Brien

**Against: 29, Councillors:** Robert Archer, Anthony Bates, John Bointon, Geoff Bond, Kelda Boothroyd, Matt Buckler, Martin Burfoot, Sue Burfoot, David Burton, David Chapman, Edwards-Walker, Steve Flitter, Marilyn Franks, Gareth Gee, Dawn Greatorex, Susan Hobson, David Hughes, Stuart Lees, Joanne Linthwaite, Laura Mellstrom, Dermot Murphy, Andy Nash, Lucy Peacock, Simon Ripton, Roger Shelley, Peter Slack, Steve Wain, Nick Whitehead, Nick Wilton.

**Abstentions: 0, Councillors**

The Chair declared the motion **LOST**.

It was then moved that Councillor Steve Flitter, seconded by Councillor Martin Burfoot and

**RESOLVED**

1. That £166,133 be transferred from the 2024/25 Vehicle Replacement Programme capital budget to the current year for the purchase of vehicles.

**Voting**

**27 For**

**02 Against**

**03 Abstentions**

The Chair declared the motion **CARRIED**.

**306/23 - DURATION OF MEETINGS (MOTION TO CONTINUE)**

At 20:59, it was moved by Councillor Neil Buttle, seconded by Councillor David Hughes and

**RESOLVED**

That in accordance with Rule of Procedure 13, the meeting continue until 21:45.

**Voting**

**21 For**

**11 Against**

**00 Abstained**

The Chair declared the motion **CARRIED**.

### **307/23 - FREEDOM LEISURE - ADDITIONAL FUNDING DUE TO THE INCREASED COST OF ENERGY**

The Director of Community and Environmental Services introduced a report outlining the request for additional funding to support Freedom Leisure with increased utility costs for the 3 financial years from 2023/24 to 2025/26.

The Council has four leisure centres, sited in Ashbourne, Bakewell, Matlock and Wirksworth, the management and development of these was outsourced to Freedom Leisure, a not for profit organisation in August 2018.

In February, Freedom Leisure provided a report to Officers which outlined a request for financial support of £730k to cover the increase of energy costs for 2022/23, which was an estimated 500% increase. This amount was revised to £626k in a follow up report.

Officers and representatives from Freedom Leisure attended a workshop in June 2023 with Members to discuss the financial pressures the Leisure Industry were under and the impact this had on Freedom Leisure in Derbyshire Dales. Freedom Leisure provided a 3-year business plan which showed a deficit of £405,147 over the 3 years, mainly attributed to the increase in energy costs.

Following this workshop, Sport England announced a £60 million support fund to support swimming pool facilities with the impact of increased costs. The joint partnership bid submitted by officers of the Council and Freedom Leisure was successful in receiving £29,679 to support the increased costs at Bakewell Swimming Pool. Following the successful funding bid and achievements of Freedom Leisure improving their financial position, the request for support was now a total of £151,385.

It was moved by Councillor Nick Whitehead, seconded by Councillor Lucy Peacock and

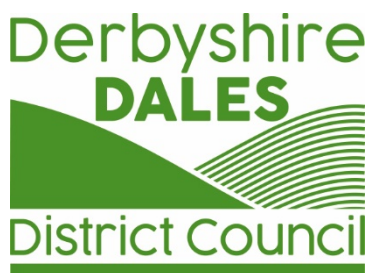
#### **RESOLVED** (Unanimously)

1. That approval be given to a supplementary revenue budget for 2023/24, financed from the General Reserve, to support the partnership in addressing the significant increase in energy costs up to the value of £85,587.
2. That approval be given to financial support to assist the partnership in addressing the significant increase in energy costs up to the value of £34,116 in 2024/25 and £31,682 in 2025/26, with these amounts to be reflected in the budget for 2024/25 and the Medium-Term Financial Plan for 2025/26.
3. That this financial support be ring-fenced to the Derbyshire Dales contract and paid to Freedom Leisure on a monthly basis through open book accounting and monthly meetings with the contract managers up until 31<sup>st</sup> March 2026.

The Chair declared the motion **CARRIED**.

**Meeting Closed: 9.42 pm**

**Chair**



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## Local Plan Sub-Committee

**Minutes of a Local Plan Sub-Committee meeting held at 6.00 pm on Thursday, 1st February, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.**

### PRESENT

Councillor Peter O'Brien - In the Chair

Councillors: Matt Buckler, Martin Burfoot, Nigel Norman Edwards-Walker, Gareth Gee, David Hughes, Lucy Peacock and Roger Shelley

Steve Capes (Director of Regeneration & Policy), Mike Hase (Policy Manager) and Tommy Shaw (Democratic Services Team Leader)

### Note:

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### APOLOGIES

Apologies for absence were received from Councillor(s): Robert Archer and Susan Hobson

### 308/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING

It was moved by Councillor Matt Buckler, Seconded by Councillor Nigel Edwards-Walker and

### RESOLVED

That the minutes of the meeting of the Local Plan Sub-Committee held on 20 December 2023 be approved as a correct record.

### Voting

**07 For**

**00 Against**

**01 Abstentions**

The Chair declared the motion **CARRIED**.

### **309/23 - PUBLIC PARTICIPATION**

#### **STATEMENT from Cllr Vicki Raynes, Tansley Local Resident**

Dear Councillors,

The Progressive Alliance has a commitment to supporting Rural Villages across the Plan Area. Tansley is considered a Rural Village (Tansley PC requested this designation, which Mr Hase will tell you was agreed by DDDC)

During the last round of Local Plan allocations Tansley was required to take almost 100 new homes, a huge increase for our village. Some of these new homes are occupied others still being built.

It has not been a good experience for the village, as development has taken place without any thought for infra structure, we have on going problems with drainage, and our narrow roads have difficulty accommodating the additional traffic and parked vehicles.

We are not aware of any junction improvements (as per the 2017 Plan) to ensure our journey to essential services in Matlock are accessed with more ease,

We are not aware that medical facilities have increased in size to accommodate this additional building .

We are not aware that there has been an improved public transport facility, and we are still waiting for a much needed pedestrian crossing on the A615 ... so what improvements has additional development brought to our village?

We have received 106 money to up grade our recreation facilities but frankly these are small amounts - when compared to vital infrastructure improvements which are needed.

There is no assessment of the cumulative impact of development on a settlement - no reference to other developments in the area which might impact upon the settled community and limited facilities.

Development has taken place in our village prior to planning permission being granted and Conditions are often ignored.

DDDC are now in the process of deciding where additional development will take place, when deciding locations for development might it be fair and democratic to look at areas that have not had any allocations?

Maybe other settlements need to experience the apparent negligence of the planning system at DDDC, the lack of enforcement and the perceived view that the large developer can do as they please, as long as DDDC get their quota.

It is noted which Parishes were allocated development, it is also noted which Parishes had no allocation.

Maybe its time to treat all settlements fairly? It is noted that there was land available in many settlements however political pressure ensured these areas remained green!

Regards,

Vicki Raynes

### **310/23 - INTERESTS**

There were no declarations of interest.

### **311/23 - PROPOSED OUTLINE FOR LOCAL PLAN PUBLIC CONSULTATION**

The Policy Manager introduced a report providing Members with a suggested outline of the nature of the first round of public consultation on the review of the Derbyshire Dales Local Plan.

It was noted that at a meeting of the Sub-Committee on 27 September 2023, Members considered and approved a revised Local Development Scheme for the Period 2023-2026.

It was also noted that in considering the contents of the Local Development Scheme previously approved by this Sub-Committee, Members agreed that the approach taken to public consultation would be as set out in section 1.2 of the report. The approved Local Development Scheme envisaged two periods of public consultation commencing in March 2024, and Autumn 2024.

The purpose of this report was to set out a suggested outline of the approach for the first round of public consultation scheduled for March 2024. This was detailed within section 2 of the report.

It was moved by Councillor Martin Burfoot, seconded by Councillor Matt Buckler and

### **RESOLVED** (unanimously)

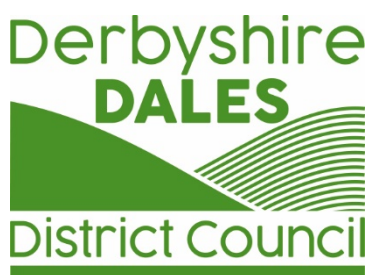
1. That the outline proposals for public consultation set out in Section 2 of the report be approved, taking into account the following suggestions for implementation into the consultation process:
  - That the reasons why proposals are being put forward are made clear to residents and that the benefits of proposals are emphasised.
  - That communities are asked what infrastructure they feel would be beneficial to their area and complementary to proposed development (both social and grey/green).
  - That residents are asked what types of housing they feel would be important to improve the sustainability of their communities.
  - That residents are asked to help identify potential sites within their areas, should they be prepared to contribute.
  - That consultation be undertaken with organisations such as the County Council and Severn Trent to assist in identifying any potential difficulties with the development of proposed sites.
  - That the settlement hierarchy document be concentrated into a presentable and easy to understand format that can be distributed to residents.
2. That a report be presented to the next meeting of this Sub-Committee which sets out for approval the precise details of the forthcoming public consultation.

The Chair declared the motion **CARRIED**.

**Meeting Closed: 7.30 pm**

**Chair**





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## Governance & Resources Committee

**Minutes of a Governance & Resources Committee meeting held at 6.00 pm on Thursday, 15th February, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.**

### PRESENT

Councillor Nick Wilton - In the Chair

Councillors: Neil Buttle, Geoff Bond, Steve Flitter, David Hughes, Stuart Lees, Lucy Peacock, Simon Ripton and Roger Shelley

Lucy Harrison (Democratic Services Assistant), Tommy Shaw (Democratic Services Team Leader), Karen Henriksen (Director of Resources), Helen Mitchell (Director of Corporate and Customer Services (Monitoring Officer)), Alastair Newall (Mazars LLP), Deborah Unwin (Human Resources Manager) and Ashley Watts (Director of Community and Environmental Services)

Members of the Public: 5

### Note:

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### 312/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING

It was moved by Councillor Roger Shelley, Seconded by Councillor Simon Ripton and

### RESOLVED

That the minutes of the meeting of the Governance and Resources Committee held on 02 November 2024 be approved as a correct record.

### Voting

**08 For**

**00 Against**

**01 Abstention**

The Chair declared the motion **CARRIED**.

### **313/23 - PUBLIC PARTICIPATION**

Mr Paul Williamson (Local Resident), Ms Sarah Dines MP (MP for the Derbyshire Dales) and Councillor Dermot Murphy (Ward Councillor for Hulland) spoke on Item 12, Complaint Against the District Council, Lessons Learned and Moving Forward.

Ms Sylvia Jones spoke on Item 7, Fees and Charges.

### **314/23 - INTERESTS**

#### **Item 12 Complaint Against the District Council, Lessons Learned and Moving Forward**

The Director of Corporate and Customer Services declared a personal interest in Item 12 due to being a former employee of the Centre for Governance and Scrutiny.

### **315/23 - QUESTIONS PURSUANT TO RULE OF PROCEDURE NUMBER 15**

#### **Question from Councillor Stuart Lees to Councillor Nick Wilton, Chair of the Governance & Resources Committee:**

*“Following the recent investigation into a complaint made to Derbyshire Dales District Council What is the district council going to do with regards to improving itself and how is this to be done publicly.”*

**Councillor Nick Wilton provided the following response.**

#### **RESPONSE:**

The item relating to the complaint and actions to be taken forward is on the agenda today for discussion and agreement amongst Members. There are clear recommendations in that report in respect of an action plan to address where we, as a Council, have fallen short and a suggestion of a governance review.

#### **Question from Councillor Susan Hobson to Councillor Nick Wilton, Chair of the Governance & Resources Committee:**

*“My request to the Leader, Councillor Steve Flitter, to have this report discussed, openly and transparently, at Full Council was denied.*

*All Councillors were informed that this matter would be discussed at an EXTRAORDINARY meeting of this committee.*

*This report is instead being discussed by 9 Councillors tonight at Item 12 on a packed agenda, following a lengthy statement from Derbyshire Dales District Council this weekend.*

*Can you explain how Derbyshire Dales residents can have confidence in this process?”*

**Councillor Nick Wilton provided the following response.**

## **RESPONSE:**

The Council's Constitution is a document agreed by Members and Members have chosen to give responsibility for matters of governance, corporate complaints and HR to this Committee and to these 9 Members. This is precisely the right place for a conversation on improving the Council's governance.

Cllr Hobson is accurate, it was the plan to call an extraordinary meeting to discuss the lessons learned from the complaint against the district council. On reflection, it was better to bring the issues set out in the covering report to the attention of Members sooner than that. This planned meeting of the Committee has been in the calendar for many, many months and it was reasonable to assume that all the Committee's Members would be able to attend because of the notice given. Items that should have come to this meeting that were considered non essential have been deferred to next month's meeting to provide additional room on the agenda for discussion.

As chair, I was supportive of considering this report at this meeting. As mentioned previously it was already fixed in the diary and I was keen that this be considered at the most immediate session reasonably practicable. I felt that if it were to be considered during an extraordinary meeting, this would have risked further delay which I did not think was appropriate.

The public can take confidence from this Council pro-actively sharing a report into the investigation and a covering note with Members and the wider public via this agenda. Secondly, that we should be able to have a full conversation about moving forward as a Council in public and thirdly, that, subject to a decision Members may wish to make, we have committed to returning to the Committee next month with an update on any exploratory conversations that the Director of Corporate and Customer Services has with the LGA.

### **316/23 - EXTERNAL AUDITOR'S COMPLETION REPORT AND ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED 31 MARCH 2023**

The Director of Resources introduced a report summarising work undertaken and the key findings arising from the external auditor's work in relation to the Authority's financial statements for 2022/23. Members were asked to note the reports from the external auditor prior to approving the Council's Statement of Accounts. The external auditor, Alastair Newall from Mazars LLP, attended the meeting to take Members' questions on the reports.

Due to resource constraints on both sides, there had been a delay in the preparation of the financial statements and the completion of the external audit of the Statement of Accounts for 2022/23. It was noted that Members may recall that the deadline of 30 November 2022 for the 2021/22 financial statements was also missed. The 2021/22 accounts, with the audit certificate, were published on 20 September 2023. Members were informed that this was not unusual, when compared to other authorities for this financial year, as many other authorities had been unable to meet the publishing deadline as noted in section 1.3 of the report.

It was moved by Councillor Steve Flitter, seconded by Councillor David Hughes and

**RESOLVED** (unanimously)

1. That the External Auditor's "Audit Completion Report for the year ended 31 March 2023" be received.
2. That the "Draft Auditor's Annual Report for the year ended 31 March 2023" be received.
3. That, subject to the approval of Public Sector Audit Appointments Limited, the additional audit fees of £17,500 (over the scale fee) in respect of work on the 2023/23 financial statements be approved.

The Chair declared the motion **CARRIED**.

**317/23 - LETTER OF REPRESENTATION 2022/23**

The Director of Resources introduced a report requesting that Members consider and endorse the draft Letter of Representation as part of their responsibility for approving the financial statements for 2022/23.

The report informed Members of the requirement within the International Standard on Auditing (U.K. & Ireland) 580 (ISA 580), for the external auditor to obtain evidence that the Council's management acknowledges its responsibility for the fair presentation of the financial statements in accordance with the applicable financial reporting framework and has approved the financial statements. The auditor could obtain evidence of management's acknowledgement of such responsibility by obtaining a written representation from management and a signed copy of the financial statements.

The Letter of Representation had been prepared in accordance with guidance and was given in Appendix 1. The letter contained no matters of concern which needed to be brought to the attention of Members.

It was noted that there was one uncorrected misstatement that has been identified by the external auditor. This was described in Appendix A to the letter, with the reason as to why it was not corrected.

It was moved by Councillor Simon Ripton, seconded by Councillor Stuart Lees and

**RESOLVED** (unanimously)

1. That the Letter of Representation be endorsed for signature.

The Chair declared the motion **CARRIED**.

**318/23 - STATEMENT OF ACCOUNTS FOR 2022/23**

The Director of Resources introduced a report providing interpretation of the Statement of Accounts for 2022/23 and highlighted the key issues. The report also requested approval of the Statement of Accounts for 2022/23.

The Statement of Accounts 2022/23, shown as Appendix 2 to the report, had been audited by the Council's External Auditors, Mazars LLP. The significant findings of the audit were set out in the report and in the Audit Completion Report. The external auditor identified two

misstatements that were accepted by management and subsequently corrected in the financial statement, and one unadjusted misstatement.

The overall financial position as at the 31<sup>st</sup> March 2023 remained the same as that included within the Draft Statement of Accounts and reported to Council in July 2023.

It was moved by Councillor Steve Flitter, seconded by Councillor David Hughes and

**RESOLVED** (unanimously)

1. That the Statement of Accounts for 2022/23 is approved.

The Chair declared the motion **CARRIED**.

### **319/23 - COMPLAINT AGAINST THE DISTRICT COUNCIL, LESSONS LEARNED AND MOVING FORWARD**

The Director of Corporate and Customer Services introduced a report detailing the summary findings and wider organisational learnings following a complaint submitted to the Council in September 2023 which was shared with all 34 Members of the District Council. Following a rigorous independent investigation, none of the ten allegations were fully upheld.

There were, however, a series of relevant and timely learnings for the Council based on the four allegations that were partially upheld, wider findings by the investigating officers and overall context of decision making at the District Council.

The Investigation led to the creation of a detailed report. The areas of the report that directly related to the allegations made and how the Council would learn were shared with the complainants (as is customary). A redacted version of the report was enclosed at Appendix 1. It had been redacted in accordance with the Council's approach to sound information management, regard for legislation governing personal data and tests to public interest.

It was moved by Councillor Steve Flitter, seconded by Councillor David Hughes and

**RESOLVED**

1. That this report and the action plan be agreed;
2. That the Committee agrees to explore a review of its governance arrangements with an external partner and report back to Committee at its next meeting.

### **Voting**

**08 For**

**01 Against**

**00 Abstentions**

The Chair declared the motion **CARRIED**.

### **320/23 - TREASURY MANAGEMENT MID-YEAR REPORT 2023/24**

The Director of Resources introduced a report summarising Treasury Management activities for the first six months of 2023/24 and sought approval for the Treasury Management Mid-Year report for 2023/24.

It was noted that the Council had long adopted the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice (the CIPFA Code) which required the Authority to approve, as a minimum, treasury management semi annual and annual outturn reports.

The report included the new requirement in the 2021 Code, mandatory from 1<sup>st</sup> April 2023, of quarterly reporting of treasury management prudential indicators. The results from the first two quarters of 2023/24 were detailed in the report.

The Authority's Treasury Management Strategy for 2023/24 was approved at a meeting on 2<sup>nd</sup> March 2023. The Authority had invested substantial sums of money and was therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of risk remained central to the Authority's treasury management strategy.

It was moved by Councillor Steve Flitter, seconded by Councillor David Hughes and

**RESOLVED** (unanimously)

1. That the Treasury Management Mid-Year Report for 2023/24 be received and approved.

The Chair declared the motion **CARRIED**.

### **321/23 - FEES AND CHARGES FOR 2024/25**

The Director of Resources introduced a report which sought approval for proposed fees and charges for 2024/25 in respect of Community and Environmental Services, Corporate and Customer Services and Regulatory Services.

The Committee was asked to consider an annual review of the fees and charges for services provided across the Council. The Consumer Price Index (CPI) stood at 4.0% in December 2023, the last figures available at the time of writing the report.

It was noted that in recent years fees and charges had been increased, in general, by an amount that slightly exceeded inflation rates at the time. Charging above the current rate of inflation would generate higher levels of income in real terms and would assist in balancing the budget for 2024/25 given the significant inflationary increases on Council spending. It was also noted that increases higher than the current level of inflation may not be acceptable to the public due to the cost-of-living crisis and might result in customer resistance, leading to potential loss of income.

Appendices 1 -13 contained schedules of the existing and recommended charges.

It was moved by Councillor Steve Flitter, seconded by Councillor Simon Ripton and

**RESOLVED** (unanimously)

1. That the fees and charges recommended in Appendices 1 – 13 of the report are approved and implemented with effect from 1 April 2024, or as soon as practicable thereafter.
2. That the proposed charge for the interment in any grave of the body of a child whose age at the time of death exceeded one month but did not exceed 16 years, as listed in Appendix 3, page 42, section b, be reduced from £141.00 to £0.00.

The Chair declared the motion **CARRIED**.

**322/23 - DERBYSHIRE DALES CORPORATE PLAN: WORKING GROUPS**

The Director of Corporate and Customer Services introduced a report updating Members on the progress made by Corporate Plan Working Groups, established by Council on 14 December 2023, which were under the remit of the committee.

The Council, at its meeting on 14 December 2023, approved new Aims, Themes and Principles as the basis of the Derbyshire Dales Plan (Corporate Plan). Council also established cross-party working groups. Five Groups were established, one for each Theme of the Derbyshire Dales Plan. It was expected that Delivery Plans would be published alongside the 2024/25 budget at the Council meeting on 29 February.

Each working group was responsible to a 'parent' policy committee as detailed in section 1.5 of the report. Section 2 of the report gave an update on the financially sound, fair and responsive Council group. The Terms of Reference attached at Appendix 1 had been agreed.

It was moved by Councillor David Hughes, seconded by Councillor Lucy Peacock and

**RESOLVED** (unanimously)

1. That the report is considered and the areas of focus for the corporate plan be endorsed.

The Chair declared the motion **CARRIED**.

**323/23 - REVIEW OF THE WHISTLEBLOWING POLICY**

The Director of Corporate and Customer Services introduced a report providing an overview of the proposed implementation of a revised Whistleblowing Policy and sought approval and adoption of the revised policy.

The Council maintained a Whistleblowing Policy and Procedure which outlined the legal obligations the Council was under pursuant to the Employment Rights Act 1996, as amended.

The Council's existing Whistleblowing Policy was published in 2008. The last review of the policy was approved by the Committee in 2015. On this basis, the former Director of Corporate and Customer Services undertook a review of the policy and decided that an updated policy would be drafted based on that review.

The draft Whistleblowing Policy was attached at appendix 1 to the report. If this was adopted, it would replace the Council's existing Whistleblowing Policy and would apply to all staff, members, consultants, partners, agency staff and contractors of Derbyshire Dales District Council.

It was moved by Councillor Roger Shelley, seconded by Councillor Geoff Bond and

**RESOLVED** (unanimously)

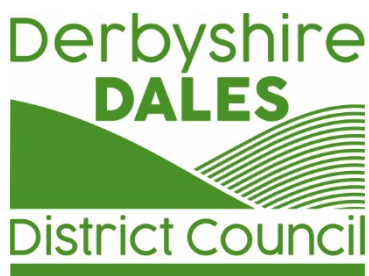
1. That the Whistleblowing Policy be approved.
2. That authority be delegated to the Director of Corporate and Customer Services, in consultation with the Chair of the Governance and Resources Committee, to review and make minor amendments to the Whistleblowing Policy to reflect changes in legislation, statutory guidance or contact details when introduced.

The Chair declared the motion **CARRIED**.

**Meeting Closed: 7.54 pm**

**Chair**





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## Planning Committee

**Minutes of a Planning Committee meeting held at 6.00 pm on Tuesday, 20th February, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.**

**PRESENT** Councillor - In the Chair

Councillors: David Burton, Peter O'Brien, Sue Burfoot, Robert Archer, John Bointon, Peter Dobbs, Nigel Norman Edwards-Walker, Stuart Lees, Laura Mellstrom, Dermot Murphy, Peter Slack, Nick Whitehead and Marilyn Franks

Present as Substitute - Councillors: Marilyn Franks

Chris Whitmore (Development Control Manager), Gina Huffen (Planning Officer), Tommy Shaw (Democratic Services Team Leader) and Angela Gratton (Democratic Services Officer)

Members of the Public – 9

### **Note:**

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### **APOLOGIES**

Apologies for absence were received from Councillor(s): Neil Buttle and David Hughes

### **324/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING**

It was moved by Councillor David Burton, seconded by Councillor Robert Archer and

**RESOLVED** (unanimously)

That the minutes of the meeting of the Planning Committee held on 16 January 2024 be approved as a correct record.

The Chair declared the motion **CARRIED**.

### **325/23 - INTERESTS**

There were no declarations of interest.

### **326/23 - APPLICATION NO. 23/01310/FUL**

The Planning Officer gave a presentation showing details of the application and photographs of the site and surroundings. The property is located within the Wirksworth Conservation Area and is also covered by the Article 4 direction. The Planning Officer explained the Article 4 direction means that a lot of things people do to their land/property without planning permission requires a landowner to seek planning consent.

The Committee visited the site prior to the meeting to allow Members to appreciate the proposal in the context of its surroundings.

In accordance with the procedure for public participation, Mr Chris Tebb (Applicant), Paul Carr (Local Resident), Councillor Lucy Peacock (Ward Member) and Ms Mary-Anne Hooper (Local Resident/Chair Wirksworth Community Land Trust) spoke in support of the application.

Consultation responses were set out in section 5.0 of the report.

Correspondence received after publication of the agenda was distributed at the meeting. This comprised of further public comments in support of the application.

During debate the question was raised if the application was to be approved Members would have to consider the benefits outweighed the harm. Members considered there was less than substantial harm and a greater weight to reduce carbon footprint.

It was moved by Councillor Dermot Murphy, seconded by Councillor David Burton and

**RESOLVED** (unanimously)

That planning permission be approved subject to the following conditions:

1. When the panels come to the end of their life removal should be within 3 months.
2. Type and Colour.
3. Authority delegated to the Development Manager or Principal Planning Officer grant permission following the submission and approval of an appropriate ecological impact assessment, completion of any necessary surveys and to impose and recommended conditions to deal with mitigation.

The Chair declared the motion **CARRIED**.

### **327/23 - APPLICATION NO. 23/00916/FUL**

The Planning Officer gave a presentation showing details of the application and photographs of the site and surroundings.

The Committee visited the site prior to the meeting to allow Members to appreciate the proposal in the context of its surroundings.

In accordance with the procedure for public participation, Mr Peter Burns (On behalf of the Applicant) spoke in support of the application.

Consultation responses were set out in section 5.0 of the report.

Correspondence received after publication of the agenda was distributed at the meeting. This comprised of further comments in support of the application.

It was moved by Councillor David Burton, seconded by Councillor Peter Slack and

**RESOLVED** (unanimously)

That planning permission be approved subject to the conditions set out in the report.

The Chair declared the motion **CARRIED**.

### **328/23 - APPLICATION NO. 23/00684/FUL**

The Development Manager gave a presentation showing details of the application and photographs of the site and surroundings.

The Committee visited the site prior to the meeting to allow Members to appreciate the proposal in the context of its surroundings.

In accordance with the procedure for public participation, Mr James Carminke (Applicant) spoke in support of the application.

Consultation responses were set out in section 5.0 of the report.

It was moved by Councillor Nick Whitehead, seconded by Councillor Stuart Lees and

**RESOLVED** (unanimously)

That planning permission be approved subject to the conditions set out in section 8.0 of the report, following the completion of a unilateral undertaking to relinquish 7 tractor unit and 14 trailer unit operator licences and which covenants the landowner(s) not to obtain any additional licences in the future.

The Chair declared the motion **CARRIED**.

### **329/23 - APPLICATION NO. 23/01094/OUT**

The Development Manager gave a presentation showing details of the application and photographs of the site and surroundings.

The Committee visited the site prior to the meeting to allow Members to appreciate the proposal in the context of its surroundings.

In accordance with the procedure for public participation, Mr Tony Aspbury (Agent) spoke in support of the application.

Consultation responses were set out in section 5.0 of the report.

Correspondence received after publication of the agenda was distributed at the meeting. This comprised of a summary of a letter received from Heatons on behalf of Trouw Nutrition GB at Blenheim House and a summary of a further letter received from the agents.

It was moved by Councillor Stuart Lees, seconded by Councillor Peter Dobbs and

**RESOLVED** (unanimously)

That planning permission be refused for the reasons set out in section 8.0 of the report.

The Chair declared the motion **CARRIED**.

### **330/23 - APPEALS PROGRESS REPORT**

It was moved by Councillor Stuart Lees, seconded by Councillor Peter Dobbs and

**RESOLVED** (unanimously)

That the report be noted.

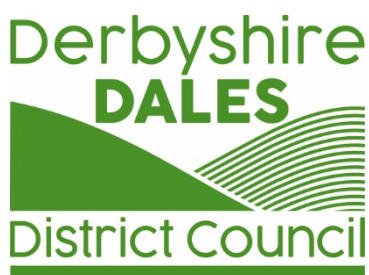
The Chair declared the motion **CARRIED**.

### **331/23 - APPEAL BY WOODALL HOMES - LOT 2, LEYS FARM, WYASTON ROAD, ASHBOURNE**

The Development Manager made Members aware that a letter from The Planning Inspectorate had been received regarding an appeal by Woodall Homes on the decision made by the Planning Committee on 12<sup>th</sup> December 2023 regarding Lot 2, Leys Farm, Wyaston Road, Ashbourne, Derbyshire DE6 1NB. DDDC are required to submit a statement giving full details of the case being put forward by DDDC to be submitted by 21 March 2024.

**Meeting Closed: 7.40 pm**

**Chair**



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## Council

**Minutes of a Council meeting held at 6.00 pm on Thursday, 29th February, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.**

**PRESENT** Councillor Steve Wain - In the Chair

Councillors: Dawn Greatorex, Robert Archer, Sue Bull, Martin Burfoot, Sue Burfoot, Bob Butcher, Neil Buttle, David Chapman, Susan Hobson, David Hughes, Stuart Lees, Peter Slack, Roger Shelley, Nick Wilton, Peter Dobbs, Gareth Gee, Anthony Bates, Kelda Boothroyd, Marilyn Franks, Lucy Peacock, Simon Ripton, David Burton, Geoff Bond, Joanne Linthwaite, Nigel Norman Edwards-Walker, John Bointon, Laura Mellstrom and Steve Flitter

Tim Braund (Director of Regulatory Services), Steve Capes (Director of Regeneration & Policy), Jim Fearn (Communications & Marketing Manager), Lucy Harrison (Democratic Services Assistant), Karen Henriksen (Director of Resources), Helen Mitchell (Director of Corporate and Customer Services (Monitoring Officer)), Jason Spencer (Electoral and Democratic Services Manager) and Ashley Watts (Director of Community and Environmental Services)

### **Note:**

*"Opinions expressed or statements made by individual persons during the public participation part of a Council or committee meeting are not the opinions or statements of Derbyshire Dales District Council. These comments are made by individuals who have exercised the provisions of the Council's Constitution to address a specific meeting. The Council therefore accepts no liability for any defamatory remarks that are made during a meeting that are replicated on this document."*

### **APOLOGIES**

Apologies for absence were received from Councillor(s): Matt Buckler, Dermot Murphy, Peter O'Brien, Andy Nash and Nick Whitehead.

### **332/23 - PUBLIC PARTICIPATION**

There was no public participation.

### **333/23 - INTERESTS**

Item 8 - Council Second Homes Council Tax Premium

Councillors Hughes, Linthwaite and Wilton declared a personal interest in Item 8 due to owning more than one residential property in the Derbyshire Dales.

### **334/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING**

It was moved by Councillor Martin Burfoot, seconded by Councillor Peter Dobbs and

**RESOLVED** (unanimously)

That the minutes of a meeting of Council held on 25 January 2024 be approved as a correct record.

The Chair declared the motion **CARRIED**.

### **335/23 - LEADERS' ANNOUNCEMENTS**

Councillor Steve Flitter, Leader of the Council, gave the following announcements:

*"I must give my apologies to Members as I listened to your view on the length of meetings and took the view that Leaders Announcements should only be used when necessary and not as an excuse to waffle on. However, I feel tonight that I must recognise two officers of outstanding service and commitment.*

*Tim, our Director of Regulatory Services, is retiring at the end of next month after 36 years. He hails from Somerset and, after graduating, apart from one year's work experience with Sedgemoor District Council, has spent his entire working career here at Derbyshire Dales, and we are extremely grateful for that. He started out as an Environment Health Officer for the central area, was appointed Manager and, from 2014, has led teams responsible not only for Environmental Health but also Licensing, Development Management, Building Control, Emergency Planning and, in more recent times, Estates and Climate Change.*

*You may not also be aware that Tim played rhythm guitar in the staff band – DD/Dc – and managed and captained the staff cricket team. Indeed, he is proud to still be playing cricket to be a decent level at the age of 60, bamboozling the opposition with his leg spin and googlies! He tells us he is now looking forward to exploring the Derbyshire Dales as a member of the public without any regulatory responsibilities and is also planning to travel the rest of the UK and beyond. I would add only that Tim is a good bloke with vast knowledge, respected and well-liked by all, and we will miss him.*

*Eileen Tierney is also retiring after 36 years with us. She joined us as an Admin Assistant / Committee Clerk at the end of 1987 having worked up the road in the County Council's Library Service for the previous 10 years. I recall her back then when I was a member of the old Recreation and Environmental Health Committee, and she tells me she struggled to see the Councillors across the room in those days due to the thick fog of cigarette smoke in the room!*

*Eileen was promoted to Administration Officer in the Community Services Department and, in 2001, the transfer of alcohol licensing from the Magistrates' Court to the District Council resulted in the creation of a specialist Licensing Team, which she has managed ever since,*

*with, it has to be said, many more rules and regulations to implement and enforce in recent times.*

*She too is looking forward to travelling the world to watch cricket and fulfil bucket list dreams. We will miss you too Eileen and wish both you and Tim all the very best for the future in well-deserved retirement.*

*While on the subject of long, distinguished service, can I also add my thanks to Karen Henriksen for which tonight would not be possible. Not retiring yet (we hope) is Karen Henriksen, our Director of Resources, who this week marks 35 years with Derbyshire Dales District Council.*

*She Started with us as a Senior Accountant way back in February 1989, became our Chief Account within six months and was promoted to Accountancy and Exchequer Manager in October 2000. Ten years ago she was promoted again to Head of Resources, becoming Director of that service area in April 2020. Thank you, Karen, for all your sterling work throughout those many years. We will of course be seeing some more of it in our debates this evening.*

*I would also like to take this opportunity to welcome to this Council the two successful candidates at last week's by-elections in Norbury and Bakewell. Sue Bull has of course previously held high officer with the Council and we look forward to benefiting from her contribution to debate in the coming years. Bob Butcher is a newcomer and is equally welcome, especially as he adds to the number of the Progressive Alliance Councillors on this authority.*

*As Leader I feel that I must stand and respond to the continued unacceptable behaviour of what has been termed "bullying" by our MP aimed at our excellent officers highlights the worst of political influences towards this Council in an outrageous manner that calls for the resignation of our Chief Officers.*

*This continued offensive aimed at the previous leadership has escalated towards our officers that were already under pressure from that leadership, this can only be seen as a political attack with the forthcoming elections in mind. In fact, at our last meeting in public question time our officers were named which was shameful and insulting, I wonder if those taking this action have a shred of decency.*

*Let me make it clear, every member of staff has a right to feel safe and able to go about their everyday lives in both their personal and professional capacity without being named and shamed in this Council Chamber.*

*It is worth noting that the Liberal Democrats, Labour, Green and Non-aligned Progressive Alliance were committed at the very start of this administration to be more open and transparent than the previous leadership or controlling party.*

*When this Hasker Farm complaint was first raised, I requested an internal review involving all Leaders. That review found no factual evidence of wrongdoing. We then had an independent review by East Midlands Council, and none of the 10 cited issues were fully supported but found that some improvements in governance that should be followed to improve and tighten procedure, but hindsight is a wonderful thing and who has never made an error of judgement in their life. Can you imagine, a different politician or Prime Minister every few weeks because they made a decision that according to the assumptions of others without factual evidence.*

*In relation to the last communication from our present MP, stressing present, of which I do not accept the ramblings in the preamble. As to questions 1,2 and 3 refer to lying or misleading, the report from East Midlands Council clearly does no support that view but the questions have now been turned around to personally attack our CEO. Questions 4, 5, 6 and 7 can only be seen in widening the net to escalate this attack on even more officers and the Derbyshire Dales District Council. Question 8 talks about discipline. Discipline is what we learnt as kids, also respect and this action shows none. Grown-ups seek to learn and that is what we shall focus upon.*

*The lack of record keeping has been noted and is being addressed by this Council, but could you imagine walking down a corridor and saying, "by the way have you heard" and then having to write a report after being stood at the coffee machine.*

*So, in closing Chair, I must send a strong message to those who seek retribution, to those who seek political gain, we nor the officer will be steered away from completing the tasks before us, we have a duty of care towards our staff and we shall resist false and unsubstantiated claims against us. To our Chief Officers and all staff working at Derbyshire Dales District Council, the progressive Alliance of Liberal Democrats, Labour, Green and non-aligned Councillors are resolute and completely oppose unsubstantiated claims against this Council and the new administration will continue to work alongside you, encourage you, listen and learn together and continue to build for the future supporting our highly valued workforce."*

**18:18pm – Councillor Archer entered the meeting.**

### **336/23 - DERBYSHIRE DALES PLAN 2024-28 (CORPORATE PLAN)**

The Leader of the Council introduced a report reiterating the Aims, Themes and Principles approved by Council in December 2023, and proposed priorities, outcomes and delivery plans for adoption as detailed in the Derbyshire Dales Plan for the period 2024-2028.

The Derbyshire Dales Plan (corporate plan) sets out the aims of the District Council for the coming years and lists the key improvement projects. The Plan is the over-arching strategy for the District Council as it sets out specific areas to maintain and improve service delivery in the coming years.

This report updated work on the new Derbyshire Dales Plan since the report to Council on 14 December 2023 at which the high-level plan (Aims, Themes, Principles) were approved. It sought adoption of priorities, outcomes and delivery plans for each of the five themes, which had been developed by Member Working Groups.

It was moved by Councillor Steve Flitter, seconded by Councillor Peter Slack that the recommendations be approved with the following amendment to recommendation 2:

2. That the Theme priorities and outcomes and Delivery Plans set out in Appendices 2 to 7 be adopted as the new Derbyshire Dales Plan 2024-28 with an amendment to Appendix 6, Parks and Other Open Spaces, to read 'Vary the Public Spaces Protection Order in 2024 with focus on BBQ and Open Fires'.

### **RESOLVED**

1. That the Aims, Themes and Priorities approved by Council on 14 December 2023 as the basis of the new Derbyshire Dales Plan (and set out in Appendix 1) be noted.



2. That the Theme priorities and outcomes and Delivery Plans set out in Appendices 2 to 7 be adopted as the new Derbyshire Dales Plan 2024-28 with an amendment to Appendix 6, Parks and Other Open Spaces, to read 'Vary the Public Spaces Protection Order in 2024 with focus on BBQ and Open Fires'.

## **Voting**

**28 For**  
**00 Against**  
**01 Abstention**

The Chair declared the motion **CARRIED**.

## **337/23 - MEDIUM TERM FINANCIAL STRATEGY 2024/25 TO 2028/29**

The Director of Resources introduced a report which sought Members approval for the Medium-Term Financial Strategy for 2024/25 to 2028/29. It was noted that the strategy was intended to set out the Council's strategic approach to the management of its finances and provided a framework within which decisions could be made regarding future service provision and council tax levels.

Members were informed that the Council had a statutory duty to set a balanced budget. The Medium-Term Financial Strategy shown in Appendix 1 provided a forecast of the Council's financial position over the five years for 2024/25 to 2028/29. The MTFs detailed the pressures that the Council faced and the impact of reductions in government funding, at a time when public expectations and pressures on service costs were increasing.

It was moved by Councillor Nick Wilton, seconded by Councillor Roger Shelley and

**RESOLVED** (unanimously)

1. That approval is given to the Medium-Term Financial Strategy (MTFS) for 2024/25 to 2028/29, attached as Appendix 1 to this report;
2. That Council agrees that, when setting budgets for 2024/25 and beyond, spending should be focused on the Council's corporate priorities, wherever possible;
3. That approval is given to the approach set out In the Medium-Term Financial Strategy for achieving the savings required to set balanced budgets i.e. that:
  - i. Steps are taken in 2024/25 to identify measures required to enable a balanced budget to be set for the financial year 2025/26.
  - ii. Savings for 2026/27 and beyond be put on hold pending the outcome of the government reviews of local authority funding (the Fair Funding Review) and business rates retention.

The Chair declared the motion **CARRIED**.

### **338/23 - SECOND HOMES COUNCIL TAX PREMIUM**

The Director of Resources introduced a report which sought Members' approval from the Council to adopt the 100% premium for council tax relating to second homes with effect from 1st April 2025.

The Levelling Up and Regeneration Bill received Royal Assent on 26 October 2023. The new Levelling Up and Regeneration Act provided powers for Councils to double the Council Tax payable on second homes. Nationally, rural councils and lobby groups had been campaigning for this power for many years, reflecting the impact of second homes in national parks, other rural areas and coastal authorities. Details of the legislation were provided in Appendix 1 to the report.

Members were informed that the key issue for the Council concerned the use of the second homes premium in an effort to curb the growth in second homes and potentially reduce the total number over the long term. The government's intention behind the policy is a response to the chronic shortage of lower cost market homes in housing markets distorted by people from outside an area buying an additional property. People in housing need typically report the number of second homes in their locality as one reason why they can't afford to buy a home of their own.

The recommendations as set out in the report were moved by Councillor Sue Burfoot and seconded by Peter Dobbs. It was then moved by Councillor Martin Burfoot that a recorded vote be taken, this was seconded by Councillor Sue Burfoot. The recommendations were out to a recorded vote as follows:

**For: 25, Councillors: Robert Archer, Anthony Bates, John Bointon, Geoff Bond, Kelda Boothroyd, Martin Burfoot, Sue Burfoot, Bob Butcher, Neil Buttle, David Chapman, Peter Dobbs, Steve Flitter, Marilyn Franks, Dawn Greatorex, Susan Hobson, David Hughes, Stuart Lees, Joanne Linthwaite, Laura Mellstrom, Lucy Peacock, Simon Ripton, Roger Shelley, Peter Slack, Steve Wain and Nick Wilton.**

**Against: 1, Councillor: Gareth Gee**

**Abstentions 2 Councillors: Sue Bull and Nigel Edwards- Walker**

It was therefore **RESOLVED**

1. That the Council determines to adopt the 100% premium for council tax relating to second homes with effect from 1<sup>st</sup> April 2025.
2. That the Director of Resources is granted delegated powers to introduce exemptions/exceptions from Council tax premiums in line with legislation or government requirements.
3. That, subject to the outcome of the government consultation on exemptions, exceptions and discounts, further work takes place during 2024/25 to consider whether amendments are required to the Council's policy on Council Tax Discretionary Discounts in respect of council tax premiums and that a report will be presented to a future Council meeting if changes to the Council's policy are necessary.
4. That, subject to the adoption of the second homes premium policy position, negotiations take place with Derbyshire County Council concerning the use of the additional income

generated for Derbyshire County Council and that Members will be informed of the outcome.

The Chair declared the motion **CARRIED**.

**19:02pm - Councillor Burton left the meeting during consideration of this item.**

### **339/23 - CAPITAL PROGRAMME UPDATE**

The Director of Resources introduced a report which outlined spending for each project against the approved 2023/24 capital programme as at 31st January 2024 and sought approval for an updated capital programme for 2023/24 to 2028/29 and associated financing.

The report indicated that forecast expenditure for 2023/24 was £10,755,16 (a reduction of £2,100,086 from the current budget) and described the main reasons for the underspending.

Two new projects were proposed for inclusion in the revised programme; these were £125,00 for urgent repairs to a retaining wall at Stoney Way, Matlock and £40,969 in respect of grant-funded improvements at Ashbourne Leisure Centre.

It was moved by Councillor Bob Butcher, seconded by Councillor Steve Flitter that the recommendations be accepted with the following addition:

7. That project 652 Matlock Bath Lovers Walk Shelter Rebuild is amended to be Matlock Bath Lovers Walk and Derwent Gardens general improvements project.

It was therefore,

**RESOLVED** (unanimously)

1. That the Capital Programme expenditure to 31<sup>st</sup> January 2024 is noted.
2. That re-phasing of existing projects for completion over the next 5 years is approved.
3. That two new projects totalling £165,959, set out in paragraphs 2.13 to 2.21 of the report, are approved for inclusion in the programme.
4. That the revised capital programme for 2023/24 to 2028/29, as shown in Appendix A, totalling £39,629,590 is approved.
5. That financing of the Capital Programme from sources summarised at paragraph 2.24 and shown in Appendix C is approved.
6. That the balance of funds available over the 5-year programme, shown at Appendix C, is noted.
7. That project 652 Matlock Bath Lovers Walk Shelter Rebuild is amended to be Matlock Bath Lovers Walk and Derwent Gardens general improvements project.

The Chair declared the motion **CARRIED**.

### **340/23 - REVENUE BUDGET 2024/25**

The Director of Resources introduced a report seeking approval for the District Council's Revenue Budget for 2024/25 and updated Medium Term Financial Plan.

The revenue spending proposals for all the Council's services and activities, together with a budget summary, were given in Appendices 1 and 2 to the report. The forecasts of revenue spending requirements included both the revenue financing costs and running/operating expenditure associated with the Capital Programme.

In addition to considering the spending proposals for the forthcoming year, the financial management Code produced by CIPFA required the preparation of a Medium-Term Financial Plan. This showed the known changes in financial commitments for future years, in order that the implications for future spending requirements were identified in advance and included in the strategic planning process. An updated Medium Term Financial Plan was provided in Appendix 4.

The report also covered the following topics:

- Local Government Finance Settlement for 2024/25
- Net spending and Council tax requirement
- Council Tax
- Medium-Term Financial Plan
- Reserves and Balances
- Savings
- Chief Finance Officer's Statutory Report
- Financial Management Code
- Town and Parish Council Precepts
- Pay Policy Statement

It was moved by Councillor Steve Flitter, seconded by Councillor Peter Slack and

### **RESOLVED** (unanimously)

1. That the level of the Derbyshire Dales District Council's Council Tax (excluding parish requirements) for 2024/25 set at £236.98 for Band D, being an increase of £6.88 per band D (2.99%) from the 2023/24 level.
2. That the estimated net revenue expenditure for 2024/25 totalling £13,750,161, as detailed in the Summary Revenue Account in Appendix 1, be approved.
3. That approval be given to the transfer of £400,000 from the General Reserve to increase the level of uncommitted working balances from £1m to £1.4m at 31st March 2024.
4. That approval be given to the transfer of the balance of £508,406 from the Funding Uncertainties Reserve to the Corporate Plan Priority Reserve at 31st March 2024.
5. The net sum of £439,628 be transferred from strategic reserves in 2024/25, as shown in Appendix 1 and detailed in Appendix 5.

6. The following amounts are calculated by the Council for the chargeable financial year 2024/25 in accordance with Section 31A of the Local Government Finance Act 1992:-

- i. aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) thereof is £35,453,949;
- ii. aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) thereof is £26,075,635
- iii. calculation under Section 31A(4) being the amount of which the aggregate at (i) above exceeds the aggregate of (ii) above, as the Council Tax Requirement for 2024/25 is £9,378,314;

7. That the updated Medium Term Financial Plan, shown in Appendix 4, be approved.

8. That the Director of Resources' report on the robustness of the budget and the adequacy of reserves in accordance with clause 25 of the Local Government Act 2003 be noted.

9. That Council adopts the Pay Policy Statement for 2024/25, set out in Appendix 9 to this report.

Statutory legislation required a recorded vote in respect of the Revenue Budget in accordance with rule of procedure 19e.

The recorded vote was as follows:

**For: 28, Councillors: Robert Archer, Anthony Bates, John Bointon, Geoff Bond, Kelda Boothroyd, Sue Bull, Martin Burfoot, Sue Burfoot, Bob Butcher, Neil Buttle, David Chapman, Peter Dobbs, Nigel Edwards-Walker, Steve Flitter, Marilyn Franks, Gareth Gee, Dawn Greatorex, Susan Hobson, David Hughes, Stuart Lees, Joanne Linthwaite, Laura Mellstrom, Lucy Peacock, Simon Ripton, Roger Shelley, Peter Slack, Steve Wain and Nick Wilton.**

**Against: 0, Councillors:**

**Abstentions: 0, Councillors:**

The Chair declared the motion **CARRIED**.

### **341/23 - COUNCIL TAX SETTING 2024/25**

The Director of Resources introduced a report enabling the Council to calculate and set the Council Tax for 2024/25.

The Local Government Finance Act 1992, amended by the Localism Act 2011, required the billing authority to calculate a Council Tax requirement for a year.

The 2024/25 Council Tax requirement for the Council was subject to a separate report on the agenda. If approved, the Council Tax requirement (excluding town and parish council precepts) would be £7,303,179, resulting in a band D Council Tax of £236.98.

The precept levels of other precepting bodies were detailed in section 2 of the report. The detailed recommendations were set out in the formal Council Tax Resolution in Appendices

A – C to the report and subject to their approval the total Band D Council Tax would be as tabled in 2.8 of the report.

It was moved be Councillor David Hughes, seconded by Councillor Nick Wilton and

**RESOLVED** (unanimously)

1. That the Council approves the formal Council Tax resolution set out in Appendices A to C of the report.
2. That the Council endorses the following in respect of the empty homes premium:
  - a) That the Council continues to apply council tax empty homes premiums as follows except where statutory exemptions apply:
    - i) 100% premium in respect of any dwelling that has been unoccupied and substantially unfurnished for at least 2 years but less than 5 years;
    - ii) 200% in respect of any dwelling that has been unoccupied and substantially unfurnished for at least 5 years but less than 10 years;
    - iii) 300% in respect of any dwelling that has been unoccupied and substantially unfurnished for at least 10 years.

Statutory legislation required a recorded vote in respect of Council Tax Setting in accordance with rule of procedure 19e.

The recorded vote was as follows:

**For: 28, Councillors: Robert Archer, Anthony Bates, John Bointon, Geoff Bond, Kelda Boothroyd, Sue Bull, Martin Burfoot, Sue Burfoot, Bob Butcher, Neil Buttle, David Chapman, Peter Dobbs, Nigel Edwards-Walker, Steve Flitter, Marilyn Franks, Gareth Gee, Dawn Greatorex, Susan Hobson, David Hughes, Stuart Lees, Joanne Linthwaite, Laura Mellstrom, Lucy Peacock, Simon Ripton, Roger Shelley, Peter Slack, Steve Wain and Nick Wilton.**

**Against: 0, Councillors:**

**Abstentions: 0, Councillors:**

The Chair declared the motion **CARRIED**.

**342/23 - TREASURY MANAGEMENT STRATEGY STATEMENT 2024/25**

The Director of Resources introduced a report determining the Treasury Management Strategy Statement for 2024/25, as required by The Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2021 Edition (the CIPFA Code).

It was noted that treasury management was the management of the Council's cash flows, borrowing and investments, and the associated risks. The Council borrows and invests

substantial sums of money and is therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates.

Investments held for service purposes or for commercial profit were considered in a different report: the Investment Strategy.

It was resolved by Councillor Nick Wilton, seconded by Councillor David Hughes and

**RESOLVED** (unanimously)

That the Treasury Management Strategy Statement for 2024/25 and the Treasury Management Prudential Indicators contained within be approved.

The Chair declared the motion **CARRIED**.

### **343/23 - CAPITAL AND INVESTMENT STRATEGY REPORT FOR 2024/25**

The Director of Resources introduced a report seeking approval for the Council's Capital Strategy, Minimum Revenue Provision Policy and the Corporate Investment Strategy for 2024/25.

The report gave Members a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of local public services, along with an overview of how associated risk is managed and the implication for future financial sustainability.

It was noted that the decisions made this year on capital and treasury management would have financial consequences for the Authority for many years into the future. They were therefore subject to both a national regulatory framework and to local policy framework policy, as summarised in the report.

Members were informed that The Prudential Code (2021 edition) stipulated that it was not prudent for local authorities to make any investment or spending decision that would increase the Capital Financing Requirement and so may lead to new borrowing, unless directly and primarily related to the functions of the authority and where any commercial returns are related to the financial viability of the project in question. The UK Government's rules for accessing the Public Works Loans Board (PWLB) funding required statutory chief officers to verify that their local authority's capital spending plans do not include the acquisition of assets primarily for yield.

Members were also informed that the Council had not borrowed from the PWLB for the acquisition of assets primarily for yield.

It was moved by Councillor Nick Wilton, seconded by Councillor David Chapman and

**RESOLVED** (unanimously)

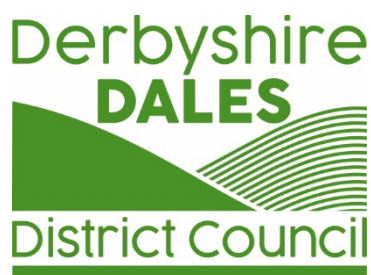
That the Capital Strategy, Minimum Revenue Provision policy and the Corporate Investment Strategy for 2024/25 be approved.

The Chair declared the motion **CARRIED**.

**Meeting Closed: 8.12 pm**

**Chair**





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## Community & Environment Committee

**Minutes of a Community & Environment Committee meeting held at 6.00 pm on Wednesday, 6th March, 2024 in the Council Chamber, Town Hall, Bank Road, Matlock, DE4 3NN.**

### PRESENT

Councillor Martin Burfoot - In the Chair

Councillors: Robert Archer, Anthony Bates, David Chapman, Peter Dobbs, Marilyn Franks, Gareth Gee, Susan Hobson, Dermot Murphy, Peter Slack, Steve Wain and Simon Ripton

Present as substitute – Councillor(s): Simon Ripton

Helen Mitchell (Director of Corporate and Customer Services (Monitoring Officer)), Tim Braund (Director of Regulatory Services), Steve Capes (Director of Regeneration & Policy), Amanda Brown (Economic Development Manager), Karen Carpenter (Environmental Health Officer), Amanda Goodwill (Environmental Health Manager), Vikki Hatfield (Neighbourhoods Manager) and Angela Gratton (Democratic Services Officer)

### Note:

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### APOLOGIES

Apologies for absence were received from Councillor(s): Peter O'Brien, Kelda Boothroyd, Matt Buckler and Andy Nash

### 344/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING

It was moved by Councillor Anthony Bates, Seconded by Councillor Peter Dobbs and

**RESOLVED** (unanimously)

That the minutes of the meeting of the Community and Environment Committee held on 7 December 2023 be approved as a correct record.

The Chair declared the motion **CARRIED**.

### **345/23 - RECEIVE THE MINUTES OF SUB-COMMITTEE MEETINGS**

It was moved by Councillor Peter Slack, seconded by Councillor Gareth Gee and

**RESOLVED** (unanimously)

That the minutes of the following Sub-Committee meetings be received:

- Local Plan Sub-Committee – 30 November 2023
- Local Plan Sub-Committee – 20 December 2023
- Local Plan Sub-Committee – 01 February 2024

The Chair declared the motion **CARRIED**.

### **346/23 - PUBLIC PARTICIPATION**

There was no public participation.

### **347/23 - INTERESTS**

#### **Item 9 – Planning Appeal: Leys Farm, Wyaston Road, Ashbourne**

Councillor Peter Dobbs declared a non-pecuniary interest in Item 9 as being named as the Councillor fronting the Council's case.

#### **Item 10 – UK Shared Prosperity Fund / Rural England Prosperity Fund: Town Centre Improvements Grants for Approval**

Councillor Martin Burfoot declared a non-pecuniary interest in Item 10 due to being a member of Matlock Community Vision.

Councillor Steve Wain declared a non-pecuniary interest in Item 10 due to being a member of Matlock Town Council.

Councillor Marilyn Franks declared a non-pecuniary interest in Item 10 due to being a member of Matlock Town Council

#### **Item 11 – Capital Bid for Inclusion into the Capital Programme 2024-25**

Councillor Steve Wain declared a non-pecuniary interest in Item 11 due to being a member of Matlock Town Council.

Councillor Marilyn Franks declared a non-pecuniary interest in Item 11 due to being a member of Matlock Town Council.

### **348/23 - QUESTIONS PURSUANT TO RULE OF PROCEDURE NUMBER 15**

None.

### **349/23 - ASHBOURNE AIR QUALITY MANAGEMENT AREA ACTION PLAN AND AIR QUALITY MONITORING**

The Director of Regulatory Services introduced a report providing Members with an update in relation to the Ashbourne Air Quality Management Area Action Plan in respect of the questions raised at the meeting of the Community and Environment Committee held on 7 December 2023 and a warning letter received from DEFRA in respect of the late submission of the Action Plan.

He explained a response was now needed to respond to DEFRA's warning letter which had been triggered by the absence of a valid AQAP and because a revised submission date for the AQAP had not been agreed with DEFRA. Members were asked to consider the situation and to determine how they wish officers to respond to the DEFRA warning letter noting DEFRA's current deadline of 8 March 2024 for the submission of the AQAP.

The Environmental Health Manager informed Members a response had been received from Derbyshire County Council regarding the two questions raised by the Community and Environment Committee at the December meeting a copy of which had been circulated to Members.

Neill Bennett, DCC Assistant Director, Highways Commissioning informed Members that Derbyshire Highways alongside PLACE colleagues are committed to supporting the AQAP in collaboration with DDDC colleagues and would provide a Highways interventions and position summary to Members after the meeting. To optimise interventions to provide the best outcomes for Ashbourne it is essential that all activities are evidence led, are subject to review and updated as work packages are developed and are implemented. Clearly, this means that whilst the areas identified for action were based on a joint assessment and agreement at the time, as knowledge and technologies develop, and the wider series of interventions via BSIP, Levelling Up, DEFRA and Highways capital funded projects are developed and implemented, the action plan will have to be reviewed.

It was moved by Councillor Peter Dobbs, Seconded by Councillor Steve Wain and

#### **RESOLVED** (Unanimously)

1. That the update in relation to the 2 questions for Derbyshire County Council raised by the December meeting of this Committee are noted.
2. To engage with DEFRA to explain the reasons why the submission of the AQAP has been delayed and to seek to agree a new date for the submission of the AQAP.

The Chair declared the motion **CARRIED**.

**6.47** Neill Bennett, DCC Assistant Director, Highways Commissioning left the meeting.

### **350/23 - DERBYSHIRE DALES CORPORATE PLAN: WORKING GROUPS**

The Director of Regeneration and Policy introduced a report updating Members on progress made by the four Derbyshire Dales Corporate Plan Working Groups, established by Council on 14 December 2023, which are under the remit of this committee.

It was moved by Councillor Peter Dobbs, Seconded by Councillor Robert Archer and

**RESOLVED** (unanimously)

The report and appendices were noted.

The Chair declared the motion **CARRIED**.

**6.51 pm** Meeting adjourned.

**7.05 pm** Meeting reconvened.

### **351/23 - PLANNING APPEAL: LEYS FARM, WYASTON ROAD, ASHBOURNE**

**7.05 pm** Councillor Dobbs left the meeting due to having a non-pecuniary interest.

The Director of Regeneration and Policy introduced a report seeking use of the General Reserve for fees in connection with defending an appeal at a Planning Inquiry relating to an application recommended for approval which was refused by the Planning Committee.

It was moved by Councillor Robert Archer, Seconded by Councillor Anthony Bates and

**RESOLVED**

1. That an Urgent Decision is sought to approve a supplementary revenue budget in 2023/24 for additional expenditure of up to £100,000 in respect of a planning appeal, to be financed from the General Reserve.
2. That the approach to defending the appeal as set out in section 3 of the report is agreed.

### **Voting**

**11 For**

**1 Against**

**0 Abstained**

The Chair declared the motion **CARRIED**.

**7.08 pm** Councillor Peter Dobbs rejoined the meeting.

### **352/23 - UK SHARED PROSPERITY FUND / RURAL ENGLAND PROSPERITY FUND: TOWN CENTRE IMPROVEMENTS GRANTS FOR APPROVAL**

The Economic Development Manager introduced a report to consider the decision of the UK Shared Prosperity Fund (UKSPF) Board in relation to Improvements to Town Centres, to meet the spend and output requirements before 31<sup>st</sup> March 2025. Funding has been provided by the Department for Levelling Up, Housing and Communities and the Department for Environment, Farming and Rural Affairs (DEFRA). Following the Council meeting in December 2023, a call for projects was issued.

Members were informed that the UKSPF Partnership Board had considered full, detailed appraisals of the following projects and had approved unanimously the capital grants, figures subject to final costings and subject to match funding where indicated:

It was moved by Councillor Steve Wain, Seconded by Councillor Peter Slack and

**RESOLVED** (unanimously)

That in accordance with the decisions of the UKSPF Partnership Board, capital allocations are approved as follows:

- Matlock Western Gateway Phase 1 - £268,000
- Town Centre Improvement Fund: Matlock: Hall Leys Park Project - £450,737
- Town Centre Improvement Fund: Wirksworth: The Meadows Rejuvenation Project – £150,000

The Chair declared the motion **CARRIED**.

### **353/23 - CAPITAL BID FOR INCLUSION INTO THE CAPITAL PROGRAMME 2024-25**

The Neighbourhoods Manager introduced the report seeking Members approval for one new bid (comprising of four projects) for a capital project to be referred to Council on 4<sup>th</sup> April 2024 for inclusion in the District Council's Capital Programme 2024/25. As required by financial regulations, a full business case has been completed for each proposed capital project. A grant from the UK Shared Prosperity Fund covers approximately 61% of the estimated project cost with the other 39% to be match funded.

The Council are in a position to carry out several significant improvements in Hall Leys Park, Matlock as detailed below. A sizable funding contribution of up to £450,737 is available from UKSPF towards these projects, requiring match funding of £279,263 from the Council's capital resources:

- Replace the Skatepark,
- Replace the paddling pool with a Splash Pad reducing repair and maintenance costs,
- Refurbish the pathways with resin bonded surface and
- Working with Derbyshire County Council introduce a multi-user trail to connect section of the White Peak Loop.

It was moved by Councillor Steve Wain, Seconded by Councillor Simon Ripton and

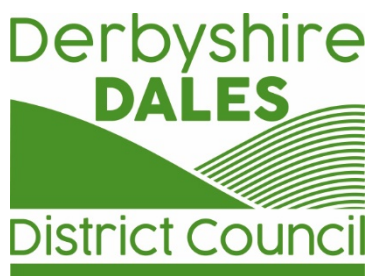
**RESOLVED** (unanimously)

That £279,263 of match funding for the Hall Leys Park Improvement Capital Bid for year 2024/25, summarised in the report, be approved by this Committee, and recommended to Council for inclusion in the capital programme.

The Chair declared the motion **CARRIED**.

**Meeting Closed: 7.35 am**

**Chair**



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## Planning Committee

**Minutes of a Planning Committee meeting held at 6.00 pm on Tuesday, 12th March, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.**

**PRESENT** Councillor - David Burton, In the Chair

Councillors: Sue Burfoot, Robert Archer, John Bointon, Neil Buttle, Peter Dobbs, Nigel Norman Edwards-Walker, David Hughes, Laura Mellstrom, Dermot Murphy, Peter Slack and Anthony Bates

Present as Substitute - Councillors: Anthony Bates

Helen Mitchell (Director of Corporate and Customer Services (Monitoring Officer)), Kerry France (Legal Services Manager), Chris Whitmore (Development Control Manager), Sarah Arbon (Senior Planning Officer) and Angela Gratton (Democratic Services Officer)

Members of the Public – 11

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### **APOLOGIES**

Apologies for absence were received from Councillor(s): Peter O'Brien, Stuart Lees and Nick Whitehead

### **363/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING**

It was moved by Councillor Dermot Murphy, seconded by Councillor Peter Slack and

### **RESOLVED**

That the minutes of the meeting of the Planning Committee held on 20 February 2024 be approved as a correct record.

## **Voting**

**12 For**  
**00 Against**  
**01 Abstentions**

The Chair declared the motion **CARRIED**.

### **364/23 - INTERESTS**

There were no declarations of interest.

### **365/23 - APPLICATION NO. 23/00463/FUL**

The Development Manager gave a presentation showing details of the application and photographs of the site and surroundings.

The Committee visited the site prior to the meeting to allow Members to appreciate the proposal in the context of its surroundings.

In accordance with the procedure for public participation, Mr Stuart Wells (Agent) spoke in support of the application. Mr Luke Harwood (Acorn Meadows Residents Group), Mr Jon Bridges (Acorn Meadows Residents Group) and Mr Stephen Price (Acorn Meadows Residents) spoke against the application.

Consultation responses were set out in section 5.0 of the report.

Correspondence received after publication of the agenda was distributed at the meeting. This comprised of comments received from Derbyshire Wildlife Trust and the Lead Local Flood Authority (LLFA) further comments provided by three local residents and Sarah Dines, MP.

**6.35 pm** The Chair, Councillor David Burton left the meeting.

**6.35 pm** Director of Corporate and Customer Services (Monitoring Officer) left the meeting.

**6.36 pm** Councillor Sue Burfoot, Vice Chair took over chairing the meeting.

**7.09 pm** Director of Corporate and Customer Services (Monitoring Officer) rejoined the meeting.

**7.11 pm** Director of Corporate and Customer Services (Monitoring Officer) left the meeting.

During debate it was moved by Councillor David Hughes to defer as insufficient evidence from Highways and the Lead Flood Authority to address the Highways and flooding issues, seconded by Councillor Dermot Murphy and

### **RESOLVED** (unanimously)

That the applicant be deferred to enable further consultation to take place with the Local Highway Authority, the Lead Local Flood Authority and Severn Trent Water on the acceptability of the proposals and in light of the representations received.

The Chair declared the motion **CARRIED**.

### **366/23 - APPLICATION NO. 23/00223/FUL - WITHDRAWN**



### **367/23 - APPLICATION NO. 24/00094/FUL**

The Senior Planning Officer gave a presentation showing details of the application and photographs of the site and surroundings.

Consultation responses were set out in section 5.0 of the report.

Correspondence received after publication of the agenda was distributed at the meeting. This comprised of a statement from the applicant stating that the measurements within the report were incorrect, however they did match the scale provided on the plan, the correct scale being confirmed as 1:100 and correct measurements confirmed as 3m x 5m, height to eaves 2.8m and 3.3m to the ridge.

It was moved by Councillor Anthony Bates, seconded by Councillor Peter Dobbs and

**RESOLVED** (unanimously)

That planning permission be approved subject to the conditions set out in section 8.0 of the report.

The Chair declared the motion **CARRIED**.

### **368/23 - APPLICATION NO. 23/01284/FUL**

The Senior Planning Officer gave a presentation showing details of the application and photographs of the site and surroundings.

In accordance with the procedure for public participation, Mr Shaun Wells (Agent) spoke in support of the application.

Consultation responses were set out in section 5.00 of the report.

It was moved by Councillor Peter Slack, seconded by Councillor Robert Archer and

**RESOLVED**

That planning permission be approved subject to the conditions set out in section 8.00 of the report.

#### **Voting**

**10 For**  
**00 Against**  
**01 Abstentions**

The Chair declared the motion **CARRIED**.

### **369/23 - APPEALS PROGRESS REPORT**

It was moved by Councillor Sue Burfoot, seconded by Councillor David Hughes and

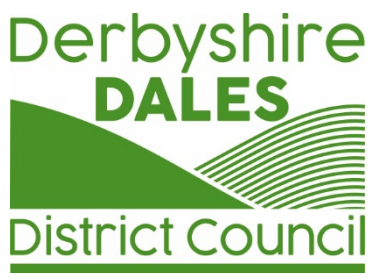
**RESOLVED** (unanimously)

That the report be noted.

The Chair declared the motion **CARRIED**.

**Meeting Closed: 7.27 pm**

**Chair**



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## Ernest Bailey Charity Committee

**Minutes of a Ernest Bailey Charity Committee meeting held at 6.00 pm on Thursday, 14th March, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.**

**PRESENT** Councillor Joanne Linthwaite - In the Chair

Councillors: Matt Buckler, Martin Burfoot, Sue Burfoot, Marilyn Franks, Susan Hobson, David Hughes, Joanne Linthwaite, Roger Shelley, Steve Wain and Nick Whitehead

Lucy Harrison (Democratic Services Assistant), Karen Henriksen (Director of Resources) and Emma Mortimer (Community Development Officer)

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### **APOLOGIES**

Apologies for absence were received from Councillor(s): David Burton and Steve Flitter

### **370/23 - APPROVAL OF MINUTES OF PREVIOUS MEETING**

It was moved by Councillor Nick Whitehead, seconded by Councillor Marilyn Franks and

**RESOLVED** (unanimously)

That the minutes of the meeting of the Ernest Bailey Charity Committee held on 28 11 2023 be approved as a correct record.

### **Voting**

**07 For**

**00 Against**

**03 Abstentions**

The Chair declared the motion **CARRIED**.

### **371/23 - INTERESTS**

#### **Item 5 - Distribution of Charitable Funds**

Councillor Marilyn Frank declared an interest in Item 5 Application 11/24 Darley Dale Local Resident.

Councillor Joanne Linthwaite declared an interest in Item 5 Application 4/24 St Joseph CE Primary School PTA.

### **372/23 - DISTRIBUTION OF CHARITABLE FUNDS**

The usual practice was to consider current grant application from with the current year's interest receipts, estimated at £7,812.52 for 2023/24. The November Committee awarded grants totalling £5,810, which left £2002.52 unspent. It was noted that the Committee could award grants totalling £2002.52 plus up to £2,124.45 and still retain an investment of £167,192.50.

The Committee considered a total of 13 applications for grant funding.

It was moved by Councillor David Hughes, seconded by Councillor Joanne Linthwaite and

**RESOLVED** (unanimously)

1. That consideration is given to the applications for grant aid as set out in the attached schedules.
2. That grants be made conditional upon their being used for the purpose for which the application was made and in accordance with the objects of the Trust.

The Chair declared the motion **CARRIED**.

It was then moved by Councillor Steve Wain, seconded by Councillor David Hughes and

**RESOLVED** (unanimously)

That the Community Development Officer uses their discretion to request evidence of spend, in the form of invoices, receipts and evaluation forms in order to ensure there is no barrier to people applying for grant aid.

The Chair declared the motion **CARRIED**.

#### **APPLICATION NO 11/24 – Local Resident**

It was moved by Councillor Marilyn Franks, seconded by Councillor Martin Burfoot and

**RESOLVED** (unanimously)

That the applicant is aided in applying for a Disabled Facilities Grant for the works to be carried out in their garden. If this application is unsuccessful or does not cover the total cost of works, then the committee will reconvene to consider the application again.

The Chair declared the motion **CARRIED**.

#### **APPLICATION NO 12/24 – Local Resident**

It was moved by Councillor Matt Buckler, seconded by Councillor David Hughes and

**RESOLVED** (unanimously)

That a grant of £544 be awarded to a resident to pay for a orthopaedic mattress and paint to decorate a child's bedroom.

The Chair declared the motion **CARRIED**.

#### **APPLICATION NO 13/24 – Local Resident**

It was moved by Councillor Joanne Linthwaite, seconded by Councillor Steve Wain and

**RESOLVED** (unanimously)

That a grant of £199 be awarded to a resident to pay for a tablet to help with education.

The Chair declared the motion **CARRIED**.

#### **APPLICATIONS 1/24, 2/24, 5/24, 8/24, 9/24 and 10/24**

It was moved by Councillor Roger Shelley, seconded by Councillor Nick Whitehead and

**RESOLVED** (unanimously)

#### **APPLICATION NO 1/24 - Darley Dale Scouts**

That a grant of £134 be awarded for the purchase of a sail to provide shelter from the elements so the scouts can use the newly created outdoor space.

#### **APPLICATION NO 2/24 – River Network**

That a grant of £50 be awarded for the training of Staff and volunteers for a new housing project.

#### **APPLICATION NO 5/24 – Darley Dale Community Volunteers Group**

That a grant of £150 be awarded for the purchase of tools to carry out improvements in the areas.

#### **APPLICATION NO 8/24 – Cromford Institute**

That a grant of £120 be awarded to inspect drains to check they are functional before a disabled toilet is installed.

**APPLICATION NO 9/24 – Matlock Water Polo Club**

That a grant of £100 be awarded for new equipment for new junior members.

**APPLICATION NO 10/24 – Cromford Preschool**

That a grant of £75 for fund towards the theatre trip for the older preschool children.

The Chair declared the motion **CARRIED**.

**APPLICATION NO 3/24 – South Darley Parish Council**

It was moved by Councillor Nick Whitehead, seconded by Councillor Steve Wain and

**RESOLVED** (unanimously)

That a grant of £400 be awarded for the purchase of a defibrillator and cabinet.

The Chair declared the motion **CARRIED**.

**APPLICATION NO 4/24 – St Joseph CE Primary School PTA**

**Councillor Joanne Linthwaite left the meeting during consideration of this item due to previously declaring an interest.**

It was moved by Councillor Steve Wain, seconded by Councillor Martin Burfoot and

**RESOLVED**

That a grant of £500 be awarded to purchase plates and bowls to eat free breakfast off (free breakfast provided by charity Magic Breakfast).

**Voting**

**08 For**

**00 Against**

**01 Abstentions**

The Chair declared the motion **CARRIED**.

**APPLICATION 6/24 – Matlock Town FC Junior Girls**

It was moved by Councillor David Hughes, seconded by Councillor Steve Wain and

**RESOLVED** (unanimously)

That a grant of £400 be awarded to aid the purchase of a new kit and warm coats.

The Chair declared the motion **CARRIED**.

**APPLICATION 7/24 – Tai Chi Matlock**

It was moved by Councillor Steve Wain, seconded by Councillor Matt Buckler and

**RESOLVED** (unanimously)

That a grant of £450 be awarded to help pay for Tai Chi lessons for those with mental, physical difficulties and the lonely, isolated, and disadvantaged.

The Chair declared the motion **CARRIED**.

**Meeting Closed: 6.46 pm**

**Chair**

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